

Early Childhood Program Administration Certificate (ECP1)

DESCRIPTION

The purpose of the Early Childhood Program Administration technical certificate of credit program is to provide the necessary skills to administer and manage a child care business anywhere in Georgia and to provide a career path for people working in the field who wish to move into administration. This certificate satisfies the mandated 40-hour director training required by DECAL.

EMPLOYMENT OPPORTUNITIES

Graduates of the Early Childhood Program Administration certificate are prepared to become qualified owners and directors of child care centers as well as find employment in child care centers, family child care homes, group child care homes, Head Start programs, preschool programs, and before and after school programs for entry level employment as Early Childhood Program Administration in child care centers, group child care, and preschool programs.

ADMISSIONS CRITERIA

1. Submit a completed application and application fee;
2. Be at least 18 years of age;
3. Submit official high school transcript or GED transcript;
4. Submit official college transcripts, if applicable;
5. Meet the following assessment requirements:

TEST	Reading	Writing	Numerical
COMPASS	70	32	26
SAT	430	NA	400
ACT	13	12	17

EARLY CHILDHOOD PROGRAM ADMINISTRATION CERTIFICATE CURRICULUM

The curriculum for the Early Childhood Program Administration program is designed for the semester system. A student may enter the program any semester. To graduate, certificate-seeking students must earn a minimum of 9 semester credit hours. The program requires a minimum of 135 contact hours and generally takes one semester to complete.

<u>Program Courses</u>	<u>Credits</u>
ECCE 1103 - Child Growth and Development* (OL)	3
ECCE 2320 - Program Administration and Facility Management (OL)	3
ECCE 2322 - Personnel Management	3

*(OL) designation indicates course may be available online during selected semesters. * "C" or higher grade is required for this course.*

PROGRAM COSTS

Tuition/Fees: \$855

Books/Supplies: \$300

(Costs are estimates and are subject to change.)

TOP10 REASONS

why OTC is the right choice for you!

1. Great-paying careers!
2. Strong **job placement!**
3. Affordable tuition with financial aid options you don't have to pay back!
4. Over 100 majors to choose from!
5. Flexible class scheduling: day, evening, and online classes!
6. Faculty with real-world experience
7. Hands-on learning
8. Small class sizes
9. An Associate's Degree, diploma, or certificate in less 2 years or less!
10. We **GUARANTEE** your education!

GET STARTED TODAY!

1. Select a program! Free career counseling is available.
2. Review the Admissions Checklist and **APPLY** online at www.ogeecheetech.edu!
3. Plan for expenses. You can view tuition and fees and available financial aid options online as well.

QUESTIONS:

Contact Admissions at 912.688.6994 or via email at enrollmentservices@ogeecheetech.edu!

Ogeechee Technical College does not discriminate on the basis of race, color, national origin, gender or disability. The following individuals have been designated to coordinate the College's implementation of nondiscrimination policies: Kelli Waters, Title IX Coordinator, Office 143D, JEK Building, 912.871.1885 and Penny Hendrix, ADA/Section 504 Coordinator, Office 171E, JEK Building, 912.486.7211.