

Event Coordinator Certificate (SES1)

DESCRIPTION

The Event Coordinator certificate program prepares students for employment in a variety of positions in today's Hotel/Restaurant/Tourism fields. The Event Coordinator certificate provides learning opportunities which introduce, develop, and reinforce academic and occupational knowledge, skills, and attitudes required for job acquisition, retention, and advancement. Additionally, the program provides opportunities to upgrade present knowledge and skills or to retrain in the area of Hotel/Restaurant/Tourism events.

EMPLOYMENT OPPORTUNITIES

Graduates may find employment opportunities or enhance their current employment status in numerous hotels, restaurants, business offices, and country clubs, from limited service to luxury resorts. Graduates may also prepare to work at convention and visitors bureaus, conference centers, catering and special events companies, and in institutional settings such as schools, hospitals or retirement communities.

ADMISSIONS CRITERIA

- Submit a completed application and application fee;
- Be at least 16 years of age;
- Submit official high school transcript or GED transcript;
- Submit official college transcripts, if applicable;
- Meet the following assessment requirements:

TEST	Reading	Writing	Numerical
COMPASS	49	15	19
SAT	430	NA	400
ACT	13	12	17

EVENT COORDINATOR CURRICULUM

The curriculum for the Event coordinator certificate program is designed for the semester system. To earn the certificate, students must earn a minimum of 9 semester credit hours. The program requires a minimum of 135 contact hours and generally takes 1 semester to complete.

<u>Program Courses</u>	<u>Credits</u>
HRTM 1150 - Event Planning	3
HRTM 1201 - Hospitality Marketing (OL)	3
HRTM 1210 - Hospitality Law	3

*(OL) designation indicates course may be available online during selected semesters. * "C" or higher grade is required for this course.*

PROGRAM COSTS

Tuition/Fees: \$1,035

Books/Supplies: \$270

(Costs are estimates and are subject to change.)

TOP 10 REASONS

why OTC is the right choice for you!

1. Great-paying careers!
2. Strong **job placement!**
3. Affordable tuition with financial aid options you don't have to pay back!
4. Over 100 majors to choose from!
5. Flexible class scheduling: day, evening, and online classes!
6. Faculty with real-world experience
7. Hands-on learning
8. Small class sizes
9. An Associate's Degree, diploma, or certificate in less 2 years or less!
10. We **GUARANTEE** your education!

GET STARTED TODAY!

1. Select a program! Free career counseling is available.
2. Review the Admissions Checklist and **APPLY** online at www.ogeecheetech.edu!
3. Plan for expenses. You can view tuition and fees and available financial aid options online as well.

QUESTIONS:

Contact Admissions at 912.688.6994 or via email at enrollmentservices@ogeecheetech.edu!

Ogeechee Technical College does not discriminate on the basis of race, color, national origin, gender or disability. The following individuals have been designated to coordinate the College's implementation of nondiscrimination policies: Kelli Waters, Title IX Coordinator, Office 143D, JEK Building, 912.871.1885 and Penny Hendrix, ADA/Section 504 Coordinator, Office 171E, JEK Building, 912.486.7211.