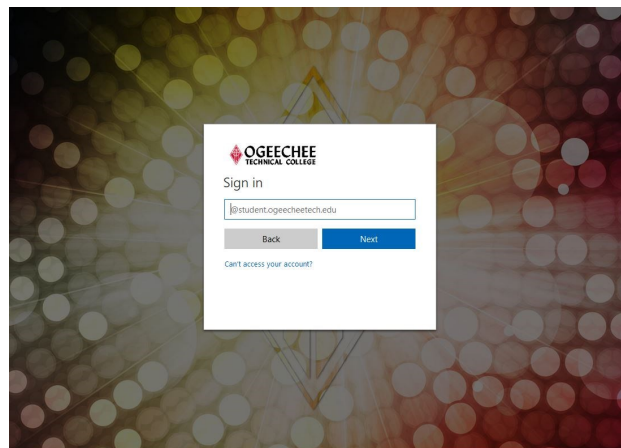




HOW DO I LOG INTO MY STUDENT E-MAIL?

A link on the [Ogeechee Technical College](#) website is available labeled as **Email** and can be found when hovering over the **Students Services** tab, it takes you directly to the email information page. This page includes Microsoft Office 365 logo that you may click on to sign into your Microsoft Office 365 OTC email account.

- Know your Student Email address.
- Go to <https://outlook.com/student.ogeecheetech.edu> (or use above described link)
- Enter your entire e-mail address (ex: istudent@student.ogeecheetech.edu)
- Enter your password (Your default password is your Upper Case first name initial, lower case last name initial and your date of birth combined. (ex: Ima Student born April 13, 1984, would use the following password: Is041384)
- First time users will be asked to change their password to a strong password and to select their appropriate time zone during their first log in. In addition, there will be required security verification set-up of alternate cell phone number, alternate email address or three security questions.



The Ogeechee Technical College does not discriminate on the basis of race, color, national origin, sex, age or disability. Title IX Coordinator, Office 198C, Joseph E. Kennedy Building, 912-486-7607, titleix@ogeecheetech.edu; ADA/Section 504 Coordinator, Office 189, Joseph E. Kennedy Building, 912.486.7211, adacoordinator@ogeecheetech.edu; One Joseph E. Kennedy Boulevard, Statesboro, GA 30458. Ogeechee Technical College is a unit of the Technical College System of Georgia.