



## Ogeechee Technical College

Office of Financial Aid  
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Professional Judgement

Request Form: **PROJD**

Aid Year: 2025-2026

## Professional Judgement Request

PLEASE PRINT ALL INFORMATION:

NAME: \_\_\_\_\_ OTC ID# \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER: Home (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_

To have special circumstances considered in evaluating your eligibility:

- Complete this form **and**
- Attach all requested documentation

### CONDITION A

A student, spouse, or parent who earned income in 2023 has lost his/her job. Voluntary reduction of hours or leaving employment for the purpose of returning to school does NOT meet this condition.

The person who lost his/her job is: \_\_\_\_\_

Relationship to you the Applicant: \_\_\_\_\_

**Documentation Needed:** Separation notice from the employer or Department of Labor or verification from Department of Labor receipt of Unemployment Compensation.

### CONDITION B

A spouse or parent who died since the 2025-2026 Free Application for Federal Student Aid (FAFSA) was completed.

Full name of deceased person: \_\_\_\_\_

Relationship to you the Applicant: \_\_\_\_\_

**Documentation Needed:** A copy of the death certificate. Note: If the deceased person was married, please provide a copy of their tax return and W-2s so we can exclude their income.

## CONDITION C

After submitting the 2025-2026 Free Application for Federal Student Aid (FAFSA), you and your spouse or your parents have separated or divorced.

1. Who was separated or divorced?  Parents  Student
2. Which condition applies?  Separation  Divorce

### ***Documentation Needed:***

**Divorce:** A copy of the Divorce Decree, 2023 Tax Return Transcript from the IRS, 2023 W-2s

**Separation:** A copy of the official court documentation (court order of proof of filing)

## CONDITION D

You have a special condition which will cause your family's 2024 income to be significantly less than in 2023 and the condition is not listed above. Please provide a detailed explanation of the circumstances in the space below. **Include any documentation you feel will help us understand the situation.**

Signature

*Date*

**OFFICIAL USE ONLY**

<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Reviewer: _____
Comments:		
<hr/>		
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