



Ogeechee Technical College

OFFICE OF THE REGISTRAR

One Joseph E. Kennedy Boulevard

Statesboro, Georgia 30458

Phone: (912) 486- 7221 Fax: (866) 847-7994

Change of Grade/Completion of Incomplete Grade

Date: [ ]

Name: [ ]

Student ID or SS#: [ ]

Address: [ ]

City: [ ]

State: [ ]

Zip Code: [ ]

Program of Study: [ ]

| Term Grade Issued | CRN | Course (Ex. ACC 101) | Course Title | Grade Issued | Work Ethics Grade Issued | New Grade | New Work Ethics Grade |
|-------------------|-----|----------------------|--------------|--------------|--------------------------|-----------|-----------------------|
| [ ]               | [ ] | [ ]                  | [ ]          | [ ]          | [ ]                      | [ ]       | [ ]                   |
| [ ]               | [ ] | [ ]                  | [ ]          | [ ]          | [ ]                      | [ ]       | [ ]                   |
| [ ]               | [ ] | [ ]                  | [ ]          | [ ]          | [ ]                      | [ ]       | [ ]                   |
| [ ]               | [ ] | [ ]                  | [ ]          | [ ]          | [ ]                      | [ ]       | [ ]                   |
| [ ]               | [ ] | [ ]                  | [ ]          | [ ]          | [ ]                      | [ ]       | [ ]                   |

Reason For Grade Change

[ ]

Instructor Signature

Date

Student Affairs Assistant Signature

Date Received In Student Affairs

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