

**OGEECHEE TECHNICAL COLLEGE**  
**LOCAL BOARD OF DIRECTORS MEETING**  
Joseph E. Kennedy Building | David Boardroom  
August 19, 2026 | 9:00 a.m.

**AGENDA**

- Call to Order** ..... Micheal Summers, Chair
- Invocation** ..... Micheal Summers, Chair
- Approval of Agenda\*** ..... Micheal Summers, Chair
- Approval of Minutes\*** ..... Micheal Summers, Chair
- Review of State Board Agenda/Minutes** ..... Micheal Summers, Chair
- Approval of Real Estate Transactions – Rental of 1,075 SF of the GTCIO to Development Authority of Bulloch County for \$10/year
- ACADEMIC AFFAIRS**.....Marie Burdett  
Dr. Anthony Berrios
1. Division Report
- ADMINISTRATIVE SERVICES** ..... Christina Young  
Christine Webb
1. Financial Reports\*
- COLLEGE ADVANCEMENT** ..... Adam Kennedy  
Larry Mays
1. Foundation Report
- ECONOMIC DEVELOPMENT** ..... Lagina Evans/Teresa Phillips  
Jan Moore
1. Division Report
- INSTITUTIONAL EFFECTIVENESS** ..... Mac Edwards  
Dr. Brandy Taylor
1. Summary of Changes
  2. Plans/Manuals\*
    - a. Bookstore Manual
    - b. Adult Education Student Handbook
    - c. Dual Enrollment Faculty Guide
    - d. Institutional Effectiveness Plan
  3. Procedures\*

**MAY**

    - 2.4.4p1. Local Board Member Emeritus Procedure
    - 3.1.13p1. Collection Procedure
    - 3.1.16p1. Purchasing Procedure
    - 3.3.3p3. Advertising & Distribution of Materials by Non-College Entities Procedure

- 3.3.3p4. Solicitation Procedure
- 3.3.5p1. Controlling Usage of Telecommunications Equipment Procedure
- 3.3.9p1. Authorized Uses of Equipment and Supplies Procedure
- 5.1.1p1. Academic Freedom Procedure
- 5.1.2p7. Uniforms Procedure
- 5.1.11p9. Loss of Property Procedure
- 5.3.1p1. Faculty Role in Governance Procedure
- 6.3.1p1. Distance Education Student Privacy Procedure
- 6.4.1p1. Books and Supplies Procedure

#### **JUNE**

- 3.3.2p1. Use of College Vehicles Procedure
- 3.3.4p1. Acceptable Computer & Internet Use Procedure
- 4.1.8p1. Faculty Workload Procedure
- 4.3.3p1. Workplace Violence Procedure
- 5.2.1p1. Non-Credit Instruction Training Services Procedure
- 5.1.2p1. Class Schedules Procedure
- 5.1.2p3. Work Ethics in the Curriculum Procedure
- 5.1.2p8. Student Course Evaluations Procedure

#### **4. 2027 – 2031 Strategic Plan**

**OPERATIONS** ..... Tramaine Melvin  
Jeff Davis

##### **1. Division Report**

**STUDENT AFFAIRS** ..... Mandy Fortune/Brannen Smith  
Christy Rikard

1. New Employee Introductions
2. Fall Semester 2026 Enrollment Update
3. Enrollment Services Consultant
4. Student Activities Update
5. UWill

**President's Report** ..... Lori Durden

- GTCIO Grand Opening
- TCSG Fall Leadership Conference

**Chairperson's Report** ..... Micheal Summers

**\* Requires Board Review**