

OGEECHEE TECHNICAL COLLEGE
LOCAL BOARD OF DIRECTORS MEETING
Joseph E. Kennedy Building | David Boardroom
August 21, 2024 | 9:00 a.m.

AGENDA

Call to Order	Bobby Jones, Chair
Invocation	Bobby Jones, Chair
Introductions	Lori Durden, President
• Mandy Fortune, Board Member • Dr. Anthony Berrios, Vice President for Academic Affairs	
Approval of Agenda*	Bobby Jones, Chair
Approval of Minutes*	Bobby Jones, Chair
Review of State Board Agenda/Minutes	Bobby Jones, Chair
• Approval of program terminations (effective May 2025) - o Optical Laboratory Technician TCC (OLT1) - o Eyewear Dispensing Specialist TCC (EDS1) - o Contact Lense Specialist TCC (CL51) - o Pharmacy Technology Diploma (PT22)	
ACADEMIC AFFAIRS	Micheal Summers Dr. Brandy Taylor
1. Program Highlights 2. New Faculty Members	
ADMINISTRATIVE SERVICES	Brannen Smith Eyvonne Hart
1. Financial Report*	
COLLEGE ADVANCEMENT	Mac Edwards Larry Mays
1. Foundation Report	
ECONOMIC DEVELOPMENT	Caughey Hearn/Christina Young Jan Moore
1. Economic Development Report	
INSTITUTIONAL EFFECTIVENESS	Stephen Pennington Dr. Brandy Taylor
1. Summary of Changes 2. Plans/Manuals* a. Institutional Effectiveness Plan	

- b. Bookstore Manual
- c. Adult Education Student Handbook
- d. Dual Enrollment Faculty Guide
- 3. Procedures*
- MAY**
 - a. 2.4.4p1. Local Board Member Emeritus Procedure
 - b. 3.1.13p1. Collection Procedure
 - c. 3.1.16p1. Purchasing Procedure
 - d. 3.3.3p3. Advertising & Distribution of Materials by Non-College Entities Procedure
 - e. 3.3.3p4. Solicitation Procedure
 - f. 3.3.5p1. Controlling Usage of Telecommunications Equipment Procedure
 - g. 3.3.9p1. Authorized Uses of Equipment and Supplies Procedure
 - h. 5.1.1p1. Academic Freedom Procedure
 - i. 5.1.2p6. Faculty Role in Governance Procedure
 - j. 5.1.2p7. Uniforms Procedure
 - k. 5.1.11p9. Loss of Property Procedure
 - l. 6.3.1p1. Distance Education Student Privacy Procedure
 - m. 6.4.1p1. Books and Supplies Procedure
- JUNE**
 - n. 3.3.2p1. Use of College Vehicles Procedure
 - o. 3.3.4p1. Acceptable Computer & Internet Use Procedure
 - p. 4.1.8p1. Faculty Workload Procedure
 - q. 4.3.3p1. Workplace Violence Procedure
 - r. 5.1.2p1. Class Schedules Procedure
 - s. 5.1.2p3. Work Ethics in the Curriculum Procedure
 - t. 5.1.2p8. Student Course Evaluations Procedure
 - u. 5.2.1p1. Non-Credit Instruction Training Services Procedure

STUDENT AFFAIRS Teresa Phillips
Christy Rikard

- 1. New Employees
- 2. Fall Semester 2024 Enrollment Update
- 3. Edulla Chatbot
- 4. Student Activities Update
- 5. James Magazine Feature

TECHNOLOGY & INSTITUTIONAL SUPPORT Mandy Fortune
Jeff Davis

- 1. IT/Operations Report

President's Report Lori Durden

- 1. FY2024 Self-Assessment Results

Chairperson's Report Bobby Jones

- 1. Board Member Replacement*