

OGEECHEE TECHNICAL COLLEGE
LOCAL BOARD OF DIRECTORS MEETING
Joseph E. Kennedy Building | David Boardroom
March 18, 2026 | 9:00 a.m.

AGENDA

- Call to Order** Micheal Summers, Chair
- Invocation** Micheal Summers, Chair
- Approval of Agenda*** Micheal Summers, Chair
- Approval of Minutes*** Micheal Summers, Chair
- Review of State Board Agenda/Minutes** Micheal Summers, Chair

- ACADEMIC AFFAIRS**..... Lagina Evans
Dr. Anthony Berrios
 - 1. Division Report

- ADMINISTRATIVE SERVICES** Teresa Philips
Christine Webb
 - 1. Financial Report*

- COLLEGE ADVANCEMENT** Mandy Fortune
Larry Mays
 - 1. Foundation Report

- ECONOMIC DEVELOPMENT** Brannen Smith/Tramaine Melvin
Jan Moore
 - 1. Division Report

- INSTITUTIONAL EFFECTIVENESS** Adam Kennedy
Dr. Brandy Taylor
 - 1. Summary of Changes
 - 2. Plans/Manuals*
 - a. Employee Handbook
 - b. Classroom/Lab Safety Management Plan
 - 3. Procedures*
 - a. 2.3.5p. Substantive Change Reporting Procedure
 - b. 2.3.6p. Accreditation Reporting Standards Procedure
 - c. 3.3.3p2. Electronic Message Board Usage Procedure
 - d. 3.3.4p6. Web Design Procedure
 - e. 4.1.1p1. Recruiting & Hiring Procedure
 - f. 4.1.1p1. Interviewing and Hiring Full-Time Faculty and Staff Guidelines
 - g. 4.1.1p1. Interviewing and Hiring Part-Time Staff Guidelines

- h. 4.1.1p1. Interviewing and Hiring Adjunct Faculty Guidelines
- i. 4.4.4p1. Performance Management Procedure
- j. 5.1.3p1. Advisory Committees Procedure
- k. 6.2.1p2. Repetition of Courses for Competitive Admission Programs Procedure
- l. 6.2.1p3. Readmission to Competitive Admission Programs Procedure
- m. 6.5.1p1. Academic Standards, Evaluations, and Appeals Procedure
- n. 6.5.2p1. Grading System Procedure
- o. 6.6.3p1. Fundraising Request Procedure
- p. 6.6.4p1. Satisfactory Academic Progress/ Requirements for Financial Aid Procedure

OPERATIONS Marie Burdett
 Jeff Davis

- 1. Division Report

STUDENT AFFAIRS Christina Young/Mac Edwards
 Christy Rikard

- 1. Skills USA
- 2. TCSG Peer Risk Review
- 3. Upcoming Events
 - a. Open House – 3/25
 - b. Career Fair – 4/1
 - c. Commencement – 5/14

President’s Report Lori Durden

Chairperson’s Report Micheal Summers

* Requires Board Review