

**OGEECHEE TECHNICAL COLLEGE  
LOCAL BOARD OF DIRECTORS MEETING**

**Joseph E. Kennedy Boardroom  
October 19, 2022 | 9:00 a.m.**

**AGENDA**

- Call to Order** .....Mark Anderson, Co-Chair
- Invocation** .....Mark Anderson, Co-Chair
- Approval of Agenda\*** .....Mark Anderson, Co-Chair ● Pgs. 1-2
- Approval of Minutes\*** .....Mark Anderson, Co-Chair ● Pgs. 3-10
- Review of State Board Agenda/Minutes** .....Mark Anderson, Co-Chair ● Pgs. 11-23
- 
- ACADEMIC AFFAIRS**..... Tammi Hall  
Dr. Ryan Foley
1. Program Highlights
  2. Video Tour: Electrical and Industrial Systems Technology
- STUDENT AFFAIRS**..... Micheal Summers  
Dr. Ryan Foley
1. Student Activities Update
  2. Video Tour: Enrollment Services Center
- ADMINISTRATIVE SERVICES** ..... Yolanda Tremble  
Eyvonne Hart
1. Financial Reports\* ● Pgs. 24-31
- COLLEGE ADVANCEMENT** ..... Stephen Pennington/Grace Waits  
Michelle Davis
1. Foundation & PR/Marketing Report ● Pgs. 32-33
- ECONOMIC DEVELOPMENT** ..... Carolyn Ethridge/Bobby Jones  
Jan Moore
1. Introduction of Hal McCool, Director for Business & Industry Training
  2. Adult Education Report ● Pg. 34
  3. Economic Development Report ● Pg. 35
- INSTITUTIONAL EFFECTIVENESS** ..... Caughey Hearn  
Dr. Brandy Taylor
1. Summary of Changes ● Pgs. 36-38
  2. Plans/Manuals\* ● Pgs. 39-259
    - Business Office Procedures/Internal Controls Manual

- Enrollment Management Plan
  - Faculty Handbook
  - Library Services Plan
  - Marketing/Community Relations Plan
  - Student Affairs Plan
3. Procedures\* • Pgs. 260-329
- 2.1.8p. Naming of College Buildings, Grounds or Programs Procedure
  - 3.3.2p2. Traffic and Parking Procedure
  - 3.4.1p. Employee Access to Facilities Procedure
  - 4.1.1p1. Recruiting and Hiring Procedure
  - 4.1.1p1. Interviewing and Hiring Guidelines (Full-time, Part-time, Adjunct)
  - 4.3.2p4. Employee Dress Code Procedure
  - 4.3.3p1. Workplace Violence Procedure
  - 6.2.1p1. Learning Support Procedure
  - 6.6.1p1. Student Tuition and Fees Procedure
  - 6.6.4p2. Attendance Procedure

TECHNOLOGY & INSTITUTIONAL SUPPORT ..... Dr. Barbara Golden  
 Jeff Davis

1. IT/Operations Report • Pgs. 330-335

**President's Report** ..... Lori Durden

- Community Needs Assessment • Pg. 336

**Chairperson's Summary** ..... Mark Anderson

\* Requires Board Review