

# OGEECHEE TECHNICAL COLLEGE

## BOARD OF DIRECTORS MEETING

Joseph E. Kennedy Building | David Boardroom

August 20, 2025 | 9:00 a.m.

**MEMBERS PRESENT:** Mac Edwards, Lagina Evans, Mandy Fortune, Adam Kennedy, Tramaine Melvin, Brannen Smith, Micheal Summers, and Teresa Phillips

**MEMBERS ABSENT:** Marie Burdett and Christina Young

**STAFF PRESENT:** Tony Berrios, Lori Durden, Jeff Davis, Eyvonne Hart, Larry Mays, Karen Mobley, Christy Rikard, and Dr. Brandy Taylor

**STAFF ABSENT:** Jan Moore

**CALL TO ORDER:** Pursuant to the date and location stated above, Micheal Summers called the meeting to order at 9:00 a.m.

**INVOCATION:** Brannen Smith gave the invocation.

### OATH OF OFFICE:

Judge Michael Muldrew swore in two of our new board members, Adam Kennedy and Tramaine Melvin.

**\*REVIEW OF AGENDA:** A motion to accept the agenda as presented was made by M. Edwards and seconded by B. Smith. The motion was adopted unanimously, with all in favor and none opposed.

**\*REVIEW OF MINUTES:** A motion to accept the minutes of the May 20, 2025, Local Board of Directors meeting as presented was made by M. Edwards and seconded by T. Phillips. The motion was adopted unanimously, with all in favor and none opposed.

### REVIEW OF STATE BOARD AGENDA/MINUTES:

- Program Terminations
  - o Opticianry Diploma (OP14)
  - o Opticianry Degree (OP13)
- Renewal of Lawn Maintenance Contract – The GroundsMen

### COMMITTEE REPORTS

#### **ACADEMIC AFFAIRS:** *Lagina Evans*

- **New Faculty Hires** - Brian Stone, Construction Instructor; Blair Carson, Funeral Services Education Instructor; Nicholas Cassell, Agribusiness Instructor.
- **SACSCOC Summer Institute** - Dean Kathleen Bombery, Dean Neal Owens, Dean LeAnne Robinson and Library Services Director Lisa Lanier attended a week-long workshop designed to enhance understanding of accreditation activities and standards as well as prepare participants for the development and assessment of a Quality Enhancement Plan.
- **Catalog** - The catalog is getting a more streamlined look. Student Handbook will be removed from the title and one link will house the fee table instead of appearing on every program page. Academic Affairs is also starting to publish the Student Handbooks for each of the accredited programs. The ASN Student Handbook is being launched in Fall 2025,

expected timeline for publishing additional handbooks is roughly three programs per semester. All student handbooks should be published within the current academic year.

- **Business and General Education –**

- Business and General Education is focusing on several new initiatives, one of which is exploring and developing the adoption of Associate of Sciences degrees within certain key programs. Initial discussions are focused on Accounting, Business Management, and Criminal Justice.
- Additionally, the Dean for Business and General Education is working with the TCSG to have OTC Host more courses within **TCSG Connect**. This is a cross registration course sharing initiative across the entire system. OTC will benefit from having students from other colleges fill open seats in OTC courses. For the Fall semester we are hosting 5 online Health Information Management Technology (HIMT) courses. This initiative benefits students across the state, while also creating an additional revenue stream for OTC. The fee split for the Host/Guest colleges is 70/30.

- **Natural and Health Sciences** - Nursing and Paramedicine programs are seeking a replacement Maternity Simulator. The current simulator has multi-years of service, and is difficult to maintain and keep operational. The Diagnostic Medical Sonography and Echocardiography programs are putting out a bid request for new ultrasound machines. Six of the current eight machines are at, or near, end of life. Modernizing the equipment will provide students with experience using modern equipment.
- **Industry and Professional Services** - The Commercial Truck Driving program has launched an innovative 5-week daytime CDL course offering. This new approach shortens the length of time a student needs to complete the program, without reducing the required contact hours. The expectation is that this will be a more flexible approach for prospective students who need to achieve CDL licensure in an expedited manner. This also benefits employers who are seeking to get existing employees CDL licensed in a shorter time span, which expands the prospective market with local employers. An evening program in CDL is also being offered.

**\*Advisory Committee Members:**

- Advisory committee members were presented for Phlebotomy and Paramedicine – Advisory committees are vital to ensuring our programs remain current with industry needs. Committees review curriculum, equipment, and program data and make recommendations as needed.

A motion to accept the new Advisory Committee Members as presented was made by A. Kennedy and seconded by M. Edwards. The motion was adopted unanimously, with all in favor and none opposed.

**ADMINISTRATIVE SERVICES:** *Teresa Phillips*

**\*Financial Reports:**

**May 2025**

- **May 31, 2025**, YTD budgeted revenue/expenses were \$33.6M. We received \$30.6M in revenue and expensed \$29.4M. The financial report shows a net income of \$1.2M.
- May 31, 2025, YTD Total Current Assets - \$4.3M; Total Assets - \$4.5M = Total Liabilities/Fund Balances \$4.5M.
- We received 91% of our anticipated revenue and we expensed or encumbered 90%.

- We received \$10.5M of our state funds, which is 84% of our anticipated budget of \$12.5M.
- We received \$745K of our federal funds, which is 79% of our anticipated budget of \$944K.
- We generated \$10.8M in local funds, which is 93% of our anticipated budget of \$11.6M.
- We have received and expensed \$8.5M (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the May 31, 2025, financial report as presented was made by B. Smith and seconded by M. Fortune. The motion was adopted unanimously, with all in favor and none opposed.

### **June 2025**

- **June 30, 2025**, YTD budgeted revenue/expenses were \$34.7M. We received \$37.7M in revenue and expensed \$34.2M. The financial report shows a net income of \$3.4M.
- June 30, 2025, YTD Total Current Assets - \$5.1M; Total Assets - \$5.4M = Total Liabilities/Fund Balances \$5.4M.
- We received 108% of our anticipated revenue and we expensed or encumbered 98%.
- We received \$12M of our state funds, which is 96% of our anticipated budget of \$12.5M.
- We received \$923K of our federal funds, which is 99% of our anticipated budget of \$933K.
- We generated \$14.3M in local funds, which is 132% of our anticipated budget of \$10.8M.
- We have received and expensed \$10.5M (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the June 30, 2025, financial report as presented was made by M. Fortune and seconded by A. Kennedy. The motion was adopted unanimously, with all in favor and none opposed.

### **COLLEGE ADVANCEMENT:** *Mandy Fortune*

#### **Fundraising:**

- Golf Tournament Brochure went out end of last week
  - o Four Diamond Sponsors on board
  - o 15 plus teams have already reached out from save the date
- Endowment received from the GA Department of Natural Resources

#### **Scholarships:**

- Scholarships Awarded
  - o 127 Scholarships awarded; most ever awarded
  - o 5 last mile scholarships awarded
  - o 4 foundation stipends awarded
- With the high number of Scholarship recipients, we will have to have two seating times for the scholarship banquet, 5:30 pm and 7:30 pm.

#### **Foundation Business:**

- Evans County Board Member identified and will be voted on at August Foundation Board meeting.
- Senate Appropriations Bill included an earmark for Ogeechee Technical College for Certified Healthcare Simulation Center. This is the first big hurdle in the funding process!

- Deliverables from Merchant McIntyre were received.
  - Resource inventory
  - Grant Matrix

#### **Faculty/Staff appreciation:**

- We hosted BORO SNO on July 31 and distributed iGot incentives for the new fiscal year.

#### **Future Dates to hold:**

- September 23 - Scholarship banquet
- October 2 - J. David Russell Memorial Golf Tournament

### **ECONOMIC DEVELOPMENT:** *Brannen Smith/Tramaine Melvin*

#### **Adult Education:**

- Bulloch (Includes Corrections): 305 enrolled vs. goal of 193
- Evans: 22 enrolled vs. goal of 60
- Screven (Includes Corrections): 78 enrolled vs. goal of 66
- SDA Total: 405 enrolled vs. goal of 319 → 127% of goal achieved
- Enrollment Persistence: 401 out of 514 → 78% persistence rate
- GED Total: 38 achieved vs. goal of 35 → 109% of goal achieved
- IET Credentials (Q1–Q4): 150 earned vs. goal of 95 → 158% of goal achieved
- MSG(s) YTD: 53% achieved vs. goal of 48% → 106% of goal achieved
- Youth Futures Program
- Appropriations – remained the same as FY25

#### **Industry Training, Continuing Education, and Apprenticeships:**

- YTD Revenue as of July 31, 2025 - \$355K
- Monthly newsletter – SACA Notes

### **INSTITUTIONAL EFFECTIVENESS:** *Adam Kennedy*

#### **\*Plans, Manuals, Handbooks, Guides:**

- Institutional Effectiveness Plan
- Bookstore Manual
- Adult Education Student Handbook
- Dual Enrollment Faculty Guide

#### **\*Procedures:**

- **MAY**
- 2.4.4p1. Local Board Member Emeritus Procedure
- 3.1.13p1. Collection Procedure
- 3.1.16p1. Purchasing Procedure
- 3.3.3p3. Advertising & Distribution of Materials by Non-College Entities Procedure
- 3.3.3p4. Solicitation Procedure
- 3.3.5p1. Controlling Usage of Telecommunications Equipment Procedure
- 3.3.9p1. Authorized Uses of Equipment and Supplies Procedure
- 5.1.1p1. Academic Freedom Procedure
- 5.1.2p6. Faculty Role in Governance Procedure
- 5.1.2p7. Uniforms Procedure

- 5.1.11p9. Loss of Property Procedure
- 6.3.1p1. Distance Education Student Privacy Procedure
- 6.4.1p1. Books and Supplies Procedure
- **JUNE**
- 3.3.2p1. Use of College Vehicles Procedure
- 3.3.4p1. Acceptable Computer & Internet Use Procedure
- 4.1.8p1. Faculty Workload Procedure
- 4.3.3p1. Workplace Violence Procedure
- 5.1.2p1. Class Schedules Procedure
- 5.1.2p3. Work Ethics in the Curriculum Procedure
- 5.1.2p8. Student Course Evaluations Procedure
- 5.2.1p1. Non-Credit Instruction Training Services Procedure

A motion to accept the plan, manual, handbook, guide, and procedures as presented was made by T. Phillips and seconded by B. Smith. The motion was adopted unanimously, with all in favor and none opposed.

#### **OPERATIONS:** *Marie Burdett*

##### **TCSG-400 Georgia Industrial Systems and Robotics Training Center**

- The project started on June 2, 2025. The construction period is 325 ‘workdays’, putting final completion on September 3, 2026. The concrete foundation and slab work are currently in progress, and we remain on schedule despite recent rains and high temperatures. List below are several dates during the construction phase worth noting:

| <b>Milestone Dates</b>       |              |
|------------------------------|--------------|
| Construction Start           | Mon 6/2/25   |
| Under-Slab Utilities Start   | Tue 8/26/25  |
| Foundation Completion        | Mon 10/13/25 |
| Slab on Grade Completion     | Fri 10/31/25 |
| Highest Beam Set             | Tue 10/7/25  |
| Structural Top Out           | Wed 12/31/25 |
| Metal Stud Wall Completion   | Mon 3/9/26   |
| Building Dry-In              | Mon 4/27/26  |
| Rough-In Completion          | Fri 4/24/26  |
| Permanent Power              | Thu 4/30/26  |
| Equipment Installation       | Thu 5/14/26  |
| Drywall Completion           | Fri 5/29/26  |
| FM 80% Completion Inspection | Thu 7/16/26  |
| Equipment Training           | Thu 7/16/26  |
| Material Completion          | Mon 8/3/26   |
| Punch/Final Completion       | Thu 9/3/26   |

### **OGE-25-1 HVAC Controls Project**

- The HVAC controls project is approximately 80% complete and the results are very noticeable. The screenshot below shows the level of detail provided by this upgrade. The Joseph E. Kennedy, Annex, Health Science South, and Occupational Studies buildings are part of this project.
- In addition to the savings from improved energy consumption, Charlie Collins is also working with Georgia Power on a rebate for the college's overall improved efficiency because of the new control system.

### **OGE-25-2 Construction Management Renovation**

- The design and associated paperwork required for the release of this project for bid is complete. The mobile classroom was most recently used for storage but will be renovated to provide 5,600 square feet of space for use by the Construction Technology Management program.

### **Campus Safety**

- After meeting all 141 standards, the Joint Review Committee of the Georgia Law Enforcement Certification Program now recognizes the Ogeechee Tech Police Department as a Certified Law Enforcement Agency by the Georgia Association of Chiefs of Police.

### **STUDENT AFFAIRS:** *Christina Young/Mac Edwards*

- **New Employee Introductions**
  - Keith Roughton, Degree Specialist
  - Lydia Beasley, Director of Creative Services
- **Fall Semester 2025 Enrollment Update**
  - Pre-enrollment snapshot of all colleges within TCSG as of August 13.
  - As a whole, enrollment is slightly up. We are currently above the system average in all areas – enrollment, credit hour count, dual enrollment, and traditional enrollment.
  - **Our current enrollment is 2408.** Enrollment will fluctuate during the first few weeks of class as students are dropped and added to courses.
- **The College Tour**
  - The College Tour is a nationally recognized TV series on Amazon Prime that showcases colleges across the country.
  - This week, the production team is on our campus to film student interviews, classroom activities, and campus life scenes that capture the heart of the OTC experience. The footage will be edited into a 30-minute television episode.
  - President Durden will have her own "Coffee with the President" segment where she sits down with the show host, Alex Boylan, a former Amazing Race winner.

### **COLLEGE PRESIDENT'S REPORT:** *Lori Durden*

- The visit to Hyundai headquarters in Seoul Korea was quite an experience and a wonderful opportunity to build relationships.

### **CHAIRMAN'S REPORT:** *Micheal Summers*

- Leadership Conference – October 27-29, Hyatt Regency Savannah
  - Joint Board dinner on Monday, October 27, 6:30 pm at Vic's River Grill

- o Opportunity to complete board certification and network with board members from other technical colleges around the state.
- o Conference information will be sent out as soon as it is received from TCSG

**ADJOURN:** There being no further business, the meeting adjourned at 10:05 a.m.

The next meeting of the Local Board of Directors is September 24, 2025, 5:00 p.m., Joseph E. Kennedy Building, David Boardroom.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lori S. Durden", followed by a horizontal line.

Lori S. Durden  
Executive Secretary

# OGEECHEE TECHNICAL COLLEGE

## BOARD OF DIRECTORS MEETING

Joseph E. Kennedy Building | David Boardroom

September 24, 2025 | 9:00 a.m.

**MEMBERS PRESENT:** Marie Burdett, Lagina Evans, Mandy Fortune, Adam Kennedy, Tramaine Melvin, Brannen Smith, Micheal Summers, Teresa Phillips, and Christina Young

**MEMBERS ABSENT:** Mac Edwards

**STAFF PRESENT:** Lori Durden, Jeff Davis, Eyvonne Hart, Larry Mays, Karen Mobley, Jan Moore, Christy Rikard, and Dr. Brandy Taylor

**STAFF ABSENT:** Tony Berrios

**CALL TO ORDER:** Pursuant to the date and location stated above, Micheal Summers called the meeting to order at 9:00 a.m.

**INVOCATION:** Brannen Smith gave the invocation.

**\*REVIEW OF AGENDA:** A motion to accept the agenda as presented was made by B. Smith and seconded by M. Fortune. The motion was adopted unanimously, with all in favor and none opposed.

**\*REVIEW OF MINUTES:** A motion to accept the minutes of the August 20, 2025, Local Board of Directors meeting as presented was made by M. Fortune and seconded by M. Burdett. The motion was adopted unanimously, with all in favor and none opposed.

### REVIEW OF STATE BOARD AGENDA/MINUTES:

- Program Termination – Neuromuscular Massage Therapist (NT13); effective September 2025
- Approved Real Estate Transaction – Easement to Excelsior EMC for the installation and maintenance of electrical lines to serve the new building.
- Approval of Bond Fund Expenditures for Amatrol Learning Systems for the expansion of the Automation Engineer Apprenticeship Program (\$395,544) and the establishment of a Rockwell Automation Academy of Advanced Manufacturing program (\$306,092).

### COMMITTEE REPORTS

#### **ACADEMIC AFFAIRS:** *Lagina Evans*

##### **Staffing:**

- Recently concluded a search for a FT Nursing Clinical Coordinator, McKay Sands, to support the ASN/LPN programs. The successful candidate is slated to begin on January 5, 2026.
- Recently concluded a search for a FT LPN Instructor. The successful candidate has been sent a salary offer, and a final appointment is pending.
- Recently concluded a search for a FT Early Childhood Care Education Instructor, GSU on campus Center Director. The successful candidate is slated to begin on January 5, 2026.
- Recently concluded a search for a FT Commercial Truck Driving Instructor, a female. The successful candidate is slated to begin on October 1, 2026.



- Launching a search for a FT English Instructor to join the General Education programs.

#### **Academic Affairs Report:**

- **New Programs/Revisions to Existing Programs**
  - The State Board has approved programs, and program revisions, in Phlebotomy (reduced to one semester), Paramedicine (curriculum changes), and Medical Assisting (shortening the diploma). Faculty are working to incorporate these changes.
  - TCSG approved revisions to Medical Assisting with a revised program that eliminates pre-requisites, but requires the addition of a new course, MAST1061 Front Office and Legal Implications.
  - TCSG approved a new version of the EMT program where EMJ1 is being replaced by ED91. The changes are to course requirements. The alignment of the course content now mirrors national standards.

#### **ADMINISTRATIVE SERVICES:** *Teresa Phillips*

##### **\*Financial Reports:**

##### **JULY**

- **July 31, 2025**, YTD budgeted revenue/expenses were \$24.9M. We received \$1.7M in revenue and expensed \$1.4M. The financial report shows a net income of \$262K.
- July 31, 2025, YTD Total Current Assets - \$4.5M; Total Assets - \$4.9M = Total Liabilities/Fund Balances \$4.9M.
- We received 7% of our anticipated revenue and we expensed or encumbered 8%.
- We received \$1.2M of our state funds, which is 9% of our anticipated budget of \$13.7M.
- We received \$0 of our federal funds, which is 0% of our anticipated budget of \$730K.
- We generated \$348K in local funds, which is 3% of our anticipated budget of \$10.3M.
- We have received and expensed \$83K (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the July 31, 2025, financial report as presented was made by C. Young and seconded by A. Kennedy. The motion was adopted unanimously, with all in favor and none opposed.

##### **AUGUST**

- **August 30, 2025**, YTD budgeted revenue/expenses were \$25.9M. We received \$4M in revenue and expensed \$3.7M. The financial report shows a net income of \$301K.
- August 30, 2025, YTD Total Current Assets - \$4.7M; Total Assets - \$4.9M = Total Liabilities/Fund Balances \$4.9M.
- We received 16% of our anticipated revenue and we expensed or encumbered 18%.
- We received \$2.3M of our state funds, which is 16% of our anticipated budget of \$14.6M.
- We received \$50K of our federal funds, which is 7% of our anticipated budget of \$730K.
- We generated \$1.4M in local funds, which is 14% of our anticipated budget of \$10.3M.
- We have received and expensed \$297K (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the August 30, 2025, financial report as presented was made by M. Fortune and seconded by L. Evans. The motion was adopted unanimously, with all in favor and none opposed.

## **COLLEGE ADVANCEMENT:** *Mandy Fortune*

### **Fundraising:**

- Golf Tournament
  - 5 Diamond Sponsors
  - 2 Gold Sponsors
  - 5 Silver Sponsors
  - 38 teams (152 golfers)
    - 12 morning teams
    - 26 afternoon teams
  - Hole in One (Statesboro Golf Carts)
  - Putting Contest (Blue Mile Wine & Spirits)
  - Long Drive (Bubba Golf)
  - Breakfast Sponsor (Blue Mile Catering)
  - Lunch Sponsor (Chick-fil-A)
  - Beverage Sponsors (Coke & Pojo's)
  - Multiple tent sponsors on the course

### **Scholarships:**

- Scholarships Banquet
  - 170 RSVP's for 5:30 seating
  - 180 RSVP's for 7:30 seating

### **Foundation business:**

- Evans County Board Member confirmed at the August Foundation Board meeting.
  - Kay Blocker – South Georgia Bank
- iGOT video concept complete (working on video details)
- Merchant McIntyre is working with the Grant Committee on multiple potential grant opportunities.

### **Faculty/Staff appreciation:**

- State of the College – October 7, 4:00 pm
- Professional Development Day – November 20, 12:00 pm, Holiday luncheon
- Holiday Party – December 4, 6:00 pm

### **Future Dates to hold:**

- Scholarship banquet, September 23.
- J. David Russell Memorial Golf Tournament, October 2.

## **ECONOMIC DEVELOPMENT:** *Brannen Smith/Tramaine Melvin*

- Adult Education –
  - Enrollment – 102; Goal yet to be determined
  - Enrollment Persistence – 79%
  - GED – 10 since July 1
  - Family Literacy Program/Grant - \$5000
- Business & Industry Training
  - OTC earned more training revenue than any other college in the TCSG system.
  - Industrial Systems Training Program catalog launched.

- Affiliations – OTC is the only technical college in the country that currently have these affiliations.

### **INSTITUTIONAL EFFECTIVENESS:** *Adam Kennedy*

#### **\*Plans, Manuals, Handbooks, Guides:**

- Faculty Handbook
- Grants Acquisition and Management Plan
- PR/Marketing Plan
- Retention Plan
- Surveillance System Guidelines

#### **\*Procedures:**

- Naming of College Buildings, Grounds, or Programs Procedure
- Traffic and Parking Procedure
- Employee Dress Code Procedure – *Abolished*

A motion to accept the plan, manual, handbook, guide, and procedures as presented was made by B. Smith and seconded by T. Phillips. The motion was adopted unanimously, with all in favor and none opposed.

#### **SACSCOC Accreditation -**

- Ogeechee Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Ogeechee Technical College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Ogeechee Technical College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website ([www.sacscoc.org](http://www.sacscoc.org)).

### **OPERATIONS:** *Marie Burdett*

#### **TCSG-400 Georgia Industrial Systems and Robotics Training Center**

The project remains on schedule. Completing the pour of the concrete is a monumental point of construction, signifying the foundation work and underground utilities are complete. Time to start going UP!

The tower in the image below is the elevator shaft. The pours start at 2:00 am due to our weather and how the heat impacts labor and cure times.



Drone and Multivista being used to document the project.

### **OGE-25-1 HVAC Controls Project**

The HVAC controls project is nearly complete. We continue to see improvements in energy consumption, but more importantly, the comfort of our building inhabitants.

### **OGE-25-2 Construction Management Renovation**

The pre-bid meeting was held on September 17. There was a lot of interest, with many of our local contractors showing up for the opportunity to work on a project that will directly impact their future workforce. The bids are due to TCSG in 30 days, and the lowest bidder will be awarded the project, assuming the bid is within budget.

### **STUDENT AFFAIRS:** *Christina Young/Mac Edwards*

- **New Employee Introductions**
  - Kelly Slowinski, Admissions Assistant
- **Graduates and Awards Conferred/Placement Rates**
  - The AY 2025 graduate data and the AY 2024 placement data were released for all TCSG colleges.
  - We had 817 total graduates with 1,710 individual awards conferred – up from last year.
  - Our AY24 placement rate overall is 100% and the in-field placement rate is 97% – also up from last year.
- **Upcoming Events**
  - OTC will be showcasing a new float in the Kiwanis Fair Parade on October 13th! This will be in addition to our tractor, sandrail, and electric vehicle trainer.
  - Open House will be held here in Statesboro in our Jack Hill Building on Saturday, November 8, 9 am-12 pm.
- **Student Organizations**
  - We have two “new” registered student organizations – the Ogeechee Tech Nursing Club and the Student Veterans Association (was a former club that is now re-established).
  - The Nursing Club is committed to enriching the educational journey of nursing students.

- The Student Veterans Association is a college chapter of the national organization that aimed to help student veterans succeed.

**COLLEGE PRESIDENT'S REPORT:** *Lori Durden*

- Thanked everyone for attending the Scholarship Banquets.
- Leadership Conference – October 27-29, Hyatt Regency Savannah
  - Joint Board dinner on Monday, October 27, 6:30 pm at Vic's River Grill
  - Opportunity to complete board certification and network with board members from other technical colleges around the state.

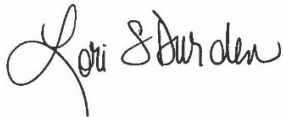
**CHAIRMAN'S REPORT:** *Micheal Summers*

- Commended OTC on their marketing presentation.
- Good to see everyone. Thank you for participating.

**ADJOURN:** There being no further business, the meeting adjourned at 9:40 a.m.

The next meeting of the Local Board of Directors is October 15, 2025, 9:00 a.m., Joseph E. Kennedy Building, David Boardroom.

Respectfully submitted,

A handwritten signature in black ink that reads "Lori S. Durden". The signature is written in a cursive, flowing style.

Lori S. Durden  
Executive Secretary

# OGEECHEE TECHNICAL COLLEGE

## BOARD OF DIRECTORS MEETING

Joseph E. Kennedy Building | David Boardroom

October 15, 2025 | 9:00 a.m.

**MEMBERS PRESENT:** Marie Burdett, Mac Edwards, Mandy Fortune, Adam Kennedy, Tramaine Melvin, Micheal Summers, and Christina Young

**MEMBERS ABSENT:** Lagina Evans, Brannen Smith, and Teresa Phillips

**STAFF PRESENT:** Tony Berrios, Lori Durden, Jeff Davis, Eyvonne Hart, Larry Mays, Karen Mobley, Jan Moore, Christy Rikard, and Dr. Brandy Taylor

**STAFF ABSENT:** None

**CALL TO ORDER:** Pursuant to the date and location stated above, Micheal Summers called the meeting to order at 9:00 a.m.

**INVOCATION:** Adam Kennedy gave the invocation.

Micheal Summers welcomed Marie Burdett to the board.

**\*REVIEW OF AGENDA:** A motion to accept the agenda as presented was made by M. Edwards and seconded by M. Fortune. The motion was adopted unanimously, with all in favor and none opposed.

**\*REVIEW OF MINUTES:** A motion to accept the minutes of the September 24, 2025, Local Board of Directors meeting as presented was made by A. Kennedy and seconded by C. Young. The motion was adopted unanimously, with all in favor and none opposed.

### REVIEW OF STATE BOARD AGENDA/MINUTES:

- Program Terminations:
  - Diagnostic Medical Sonography Diploma (DMS4); effective October 2025
  - Echocardiography Diploma (EC14); effective October 2025
  - Radiologic Technology Diploma (RT24); effective October 2025
- Cleaning up old programs – diplomas now AS degrees

### COMMITTEE REPORTS

**ACADEMIC AFFAIRS:** *Lagina Evans (Dr. Berrios reported in Lagina's absence)*

#### **Staffing:**

- A new Adjunct faculty has been selected to join the Construction Management Program. We will have a new adjunct join the team for the Spring 2026 semester.
- Lisa Lanier, the Director for Library Services has announced her retirement for the end of November 2025.
- Dr. Theodore Redman has been contracted to serve as the Medical Director for the Paramedicine programs. Dr. Redman will provide his extensive experience as an MD to provide guidance and oversight into curriculum and training for all Paramedicine students.

### Academic Affairs Report:

- Catherine Martin, a FT Faculty member in the Paramedicine program was selected as the **2025 NAEMT EMS Educator of the Year Award**. Instructor Martin will be recognized at the upcoming National Association of Emergency Medical Technicians (NAEMT) and EMS World Expo on October 22, 2025 in Indianapolis, Indiana. NAEMT is the only national association representing the professional interests of paramedics, advanced emergency medical technicians, emergency medical technicians, emergency medical responders and other professionals providing prehospital and out-of-hospital emergent, urgent or preventive medical care.
- Yvonne Jenkins, the Program Director for the Dental Assisting Program has been selected as the **Best of the Boro**, Instructor of the year. This is the fourth consecutive year that Mrs. Jenkins has received this award. She will be recognized at the Best of the Boro Bash on October 28, 2025.
- The Associate of Science in Nursing program completed its first full NCLEX testing cycle for the inaugural cohort that graduated in May 2025. The cohort pass rate was 87%. The Georgia Board of Nursing and ACEN pass rate threshold is 80%. The cohort had 23 graduates and 20 passed. There is ongoing outreach to the three students who failed the NCLEX to offer remediation and assistance.
- META Program Closure -

### ADMINISTRATIVE SERVICES: *Teresa Phillips (Eyvonne reported in Teresa's absence)*

#### \*Financial Reports:

#### SEPTEMBER

- **September 30, 2025**, YTD budgeted revenue/expenses were \$29.7M. We received \$11.2M in revenue and expensed \$9M. The financial report shows a net income of \$1.8M.
- September 30, 2025, YTD Total Current Assets - \$6.3M; Total Assets - \$6.5M = Total Liabilities/Fund Balances \$6.5M.
- We received 38% of our anticipated revenue and we expensed or encumbered 33%.
- We received \$3.1M of our state funds, which is 21% of our anticipated budget of \$14.6M.
- We received \$88K of our federal funds, which is 12% of our anticipated budget of \$730K.
- We generated \$3.9M in local funds, which is 39% of our anticipated budget of \$10.3M.
- We have received and expensed \$4M (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the September 30, 2025, financial report as presented was made by M. Edwards and seconded by T. Melvin. The motion was adopted unanimously, with all in favor and none opposed.

### COLLEGE ADVANCEMENT: *Mandy Fortune*

#### Fundraising:

- Golf Tournament
  - 38 teams competed; record participation
  - Pace of play was great.
  - Record profit!

**Scholarships:**

- Scholarship Banquet
  - Both dinners went well and had great student speakers.
  - Served around 325 guests.
  - Shout out to our OTC family for all the help (especially Karen and Christy's crew).
- [Strickland Promise](#) – We served 10 students Fall 2025 semester.
- Strickland Guarantor – Saved 237 students in FY25.

**Foundation business:**

- iGOT video filming to begin in late fall.
- Ace Electric was on campus for a tour and picture (related to their donation).
- Grant Committee set to meet in Early November.

**Faculty/Staff appreciation:**

- Professional Development Day – Holiday luncheon
- Holiday Party

**Future Dates to hold:**

- TCSG Fall Leadership Conference – Oct. 27-29
- Professional Development Day – November 20
- Holiday Party – Dec. 4

**ECONOMIC DEVELOPMENT:** *Brannen Smith/Tramaine Melvin*

- Adult Education –
  - Enrollment – 132; Goal TBD
  - New Dual Enrollment TCC IETs in Automotive Technology, Air Conditioning Technology and EMT. These additions will further expand our IET pathways and align with local workforce needs.
- Business & Industry Training
  - OTC has reached an agreement with Rockwell Automation to be an Academy of Advanced Manufacturing Delivery Organization. OTC will host and deliver the AAM training to both employees of participating customers and to local workforce looking to upskill and be hired by participating customers. OTC is the first college in the country to reach this agreement with Rockwell as it looks to expand its training footprint.
  - OTC has also reached an agreement to become an Educational Training Center for Mitsubishi Electric Factory Automation. We will begin by offering GX Works3 Programming.

**INSTITUTIONAL EFFECTIVENESS:** *Adam Kennedy***\*Plans, Manuals, Handbooks, Guides:**

- Enrollment Management Plan
- Library Services Plan
- Student Affairs Plan

**\*Procedures:**

- Attendance Procedure
- Student Tuition and Fees Procedure

A motion to accept the plan, manual, handbook, guide, and procedures as presented was made by M. Edwards and seconded by M. Burdett. The motion was adopted unanimously,



with all in favor and none opposed.

**Strategic Planning** – November 20, 2025 during Professional Development Day for the College. The Board is invited to attend and participate in the strategic planning process for the Colleges 2027-2031 Strategic Plan which will be put in place in FY27.

#### **OPERATIONS:** *Marie Burdett*

##### **TCSG-400 Georgia Industrial Systems and Robotics Training Center**

The project remains on schedule. The aerial photo below shows the completed footprint, providing a good visual of how the building relates to Highway 301 South and AJ Riggs Road. The steel is arriving on site with plans to start going vertical the week of October 13, starting from the left in the image below.

Another recent major milestone was finalizing the furniture selection for the entire project. We will be using many of our standard classroom, lab, and office furniture selections due to their proven reliability and to strengthen the tie to existing OTC facilities.



##### **OGE-25-2 Construction Management Renovation**

The project bids were due electronically to TCSG on October 7. The Intent to Award to the low bidder of the project was awarded to Hubbard and Hudson Construction.

##### **Facility Rentals Update**

The college invests considerable time and resources into ensuring we have safe, clean, and attractive facilities. These are one of our many assets IF we can get people on campus. Renting our facilities serves this purpose while also providing our community with a much-needed resource. The FY25 stats are shown along with a FY26 look-ahead.

##### **Recap of FY25 External Events: (88 Total)**

- 9 Weddings

- 43 Business Meetings
- 32 Social Events
- 4 Educational Events
- Internal Reservations = 955
- Estimated guests on campus due to external events = **10,916**
- 2025 Discovering Bulloch Reader's Choice Award Winner – Best Wedding Venue
- 2025 Statesboro Magazine Fabulist Winner – Most Fabulous Work Event Space

**Upcoming FY26 External Reservations: (48 currently)**

- 10 Weddings (Weddings and Rehearsal Dinners)
- 15 Business Meetings (Business Meetings, Training Sessions)
- 19 Social Events (Expos, Fundraisers, Birthday Parties, Company Banquets)
- 4 Educational Events

Only 4 open weekends are remaining in FY26!

**STUDENT AFFAIRS:** *Christina Young/Mac Edwards*

- **Georgia Match**
  - An initiative by Governor Kemp to encourage every high school senior and adult education graduate to highlight which colleges in Georgia they are eligible to be admitted.
  - Wrapped up the second year of Georgia Match
    - OTC final numbers
      - 392 applications submitted
      - 160 applications accepted
      - 105 registered
- **Spring Registration**
  - Spring 2026 registration opened on Monday!
- **Open House Reminder**
  - Open House is coming up on Saturday, 11/8 in the Jack Hill Building from 9am-12pm
  - Encourage anyone interested in attending OTC or learning more about offerings to join us
  - Prospective students will be able to apply for admission for free
- **Student Impact Award**
  - TCSG introduced the Student Impact Award that will honor one exceptional student affairs or student services staff member at each TCSG institution.
  - We solicited nominations from faculty/staff and Anne Johnson was selected as our winner. Anne serves as our Student Success Coach and is a champion for our students. She works to connect them with community resources when needed to ensure nothing stands in their way of persisting to graduation.
  - The Commissioner will review all 22 college winners and will announce the system winner at the Student Affairs Summit next month.
- **GACRAO Institute for Strategic Enrollment Management**
  - Shannon Mitchell was selected to participate in the 2025 GACRAO Institute for Strategic Enrollment Management.
  - This 2-year program is designed to provide enrollment professionals with the tools, strategies, and experiences needed to grow as leaders in all areas of enrollment management.

- Through a mix of curriculum, mentorship, and field visits at host institutions, participants gain hands-on knowledge and practical insight into effective enrollment strategies.

**COLLEGE PRESIDENT'S REPORT:** *Lori Durden*

- President Durden thanked Micheal for attending State of the College.
- Executive Council Meeting – This month's meeting was hosted by Dr. Foley at the Savannah Culinary Institute. The Commissioner's Reception will also be held there on Monday, October 27, from 5:00–6:30 pm, prior to the joint board dinner.
- Conference Updates – Hotel accommodations are now at The Bohemian Hotel, next to the Hyatt Regency. The joint board dinner will be held at Circa 1875, just a 2-block walk from the hotel at 48 Whitaker Street.
- Senator Blake Tillery is stopping by this morning to say hello and provide us an opportunity to thank him for all he has done for the college and region.

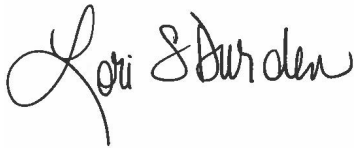
**CHAIRMAN'S REPORT:** *Micheal Summers*

- Attended State of the College and had the opportunity to engage with faculty and staff, and it was very informative. Micheal encouraged others to attend in the future.

**ADJOURN:** There being no further business, the meeting adjourned at 9:54 a.m.

The next meeting of the Local Board of Directors is November 19, 2025, 9:00 a.m., Joseph E. Kennedy Building, David Boardroom.

Respectfully submitted,

A handwritten signature in black ink that reads "Lori S. Durden". The signature is written in a cursive, flowing style.

Lori S. Durden  
Executive Secretary

# OGEECHEE TECHNICAL COLLEGE

## BOARD OF DIRECTORS MEETING

Joseph E. Kennedy Building | David Boardroom

November 19, 2025 | 9:00 a.m.

**MEMBERS PRESENT:** Marie Burdett, Mac Edwards, Lagina Evans, Mandy Fortune, Adam Kennedy, Tramaine Melvin, Brannen Smith, Micheal Summers, and Christina Young

**MEMBERS ABSENT:** Teresa Phillips

**STAFF PRESENT:** Tony Berrios, Lori Durden, Jeff Davis, Eyvonne Hart, Karen Mobley, Jan Moore, and Dr. Brandy Taylor

**STAFF ABSENT:** Christy Rikard and Larry Mays

**CALL TO ORDER:** Pursuant to the date and location stated above, Micheal Summers called the meeting to order at 9:00 a.m.

**INVOCATION:** Brannen Smith gave the invocation.

**OATH OF OFFICE:** Judge Michael Muldrew swore in Marie Burdett.

**\*REVIEW OF AGENDA:** A motion to accept the agenda as presented was made by M. Edwards and seconded by B. Smith. The motion was adopted unanimously, with all in favor and none opposed.

**\*REVIEW OF MINUTES:** A motion to accept the minutes of the October 15, 2025, Local Board of Directors meeting as presented was made by C. Young and seconded by T. Melvin. The motion was adopted unanimously, with all in favor and none opposed.

### REVIEW OF STATE BOARD AGENDA/MINUTES:

- NA

### COMMITTEE REPORTS

#### **ACADEMIC AFFAIRS:** *Lagina Evans*

##### **Open Positions:**

- Dean for Academic Affairs, Health Sciences
- Instructor – Nursing (ASN)
- Director - Curriculum Design and Instruction
- Multiple Adjunct Positions – Effort to offer more TCSG Connect Courses as a Host College

##### **Business & General Education -**

- Full-time English Instructor hired to begin January 5, 2026
- Adjunct Music Instructor pending credentialing for spring semester
- The Cybersecurity Club competed in the NCL-National Cybersecurity League; four students placed in the top 1000 students out of 7826 contestants.
- Accounting had several speakers for November to enhance student learning and career awareness
- Agribusiness and Fish and Wildlife Programs attended Career Fairs to promote and recruit future students

## Health Sciences –

- Kathleen Bombery, Dean for Health Sciences, resigned effective October 30, 2025. The position has been posted.

## Industry Services -

- Matt Peacock and ELTR students are performing work on the lighted marquee sign at the Emma Kelly Theater in downtown Statesboro.
- VETT Faculty & Students attended Emory University for Skills acquisition.
- Michele Rugar-Smith attended the NFDA National Conference in Chicago.
- Hannah Bugos, a graduate of the Funeral Service Education program, took 1st place in the NFDA Restorative Art Face-Off competition.
- Kayleigh McCall has been hired as a FT CDL Instructor
- The Fall 2025 VETT Institutional Animal Care and Use Committee (IACUC) was conducted on Oct 15th. No deficiencies were identified.
- The VETT USDA Annual Report is ready to submit. It is due electronically by Dec. 1, 2025.

**Library** – Lisa Lanier has announced her retirement effective December 31, 2025.

## Fall Advisory Committee Update\*

A motion to accept the Fall Advisory Committee changes as presented was made by A. Kennedy and seconded by M. Fortune. The motion was adopted unanimously, with all in favor and none opposed.

## ADMINISTRATIVE SERVICES: *Teresa Phillips*

### \*Financial Reports:

#### OCTOBER

- **October 31, 2025**, YTD budgeted revenue/expenses were \$29.3M. We received \$14.2M in revenue and expensed \$12M. The financial report shows a net income of \$2.1M.
- October 31, 2025, YTD Total Current Assets - \$5.9M; Total Assets - \$6.2M = Total Liabilities/Fund Balances \$6.2M.
- We received 48% of our anticipated revenue and we expensed or encumbered 43%.
- We received \$4.2M of our state funds, which is 30% of our anticipated budget of \$13.8M.
- We received \$148K of our federal funds, which is 19% of our anticipated budget of \$759K.
- We generated \$5.4M in local funds, which is 53% of our anticipated budget of \$10.3M.
- We have received and expensed \$4.3M (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the October 31, 2025, financial report as presented was made by B. Smith and seconded by M. Fortune. The motion was adopted unanimously, with all in favor and none opposed.

## COLLEGE ADVANCEMENT: *Mandy Fortune*

### Fundraising:

#### iGOT planning

- o Civic Club tour
- o County Kick Off events
- o Cleaning up donor list

- iGOT video filming for next spring (Being filmed on 11/19)
  - Bulloch Solutions – Bulloch County
  - Evans Memorial Hospital – Evans County
  - JTEKT – Screven County
- Working with the Statesboro Class of 1965 to establish a scholarship endowment

#### **Scholarships:**

- Spring Scholarships opening up 11/24.
- Finished an audit of all Scholarship Endowments.
  - Sending info to accounting firm to hopefully establish endowment reports in the future.

#### **Foundation business:**

- Foundation Board of Trustees was named a Role Model Board by TCSG.
  - 4<sup>th</sup> year in a row!
- Joint Board dinner in Savannah was a good time had by all.
- Thankful Cards to be sent out.
- TCSG – Peer group (Callaway Gardens) 11/16.

#### **Faculty/Staff appreciation:**

- Professional Development Day – Holiday luncheon
- Holiday Party

#### **Future Dates to hold:**

- Professional Development Day – November 20<sup>th</sup>
- Holiday Party – Dec. 4<sup>th</sup>

#### **ECONOMIC DEVELOPMENT:** *Brannen Smith/Tramaine Melvin*

- Adult Education –
  - Enrollment – 175; Goal 400 (44%)
  - Basheena Carter recently earned...GED testing
- Continuing Education
  - *Best of the Boro* for Drivers Ed for 7<sup>th</sup> year in a row
  - Introduction of Bob Olliff, Director for Continuing Education

As an AHA Training Center, the college currently supports 201 certified AHA instructors.

The college also supports 12 Training Sites in the region:

- 165<sup>th</sup> Air Wing Fire Department
- Bulloch County EMS
- Coffee Regional Medical Center
- Excelsior Ambulance Service
- For Life Medical Education Services
- Garden City Fire and Rescue
- Georgia Ports Authority Police Department
- Medical Institute of South Georgia
- Pooler Fire and Rescue
- Pres-Hospital EMS Education
- ShanSource Emergency Services
- St. Joseph Candler Health System

In FY25, the college issued over 6,000 AHA cards to successful course completers.



The college teaches courses for healthcare providers, lay rescuers, child care providers, and workplace staff, as well as courses to become a certified AHA instructor.

### **New Program Requests\***

- Industrial Operations Technology Diploma (IS32)
- Industrial Operations Technology – Electrical/Mechanical TCC (IA91)
- Industrial Operations Technology – PLC TCC (IC91)
- Industrial Operations Technology – Robotics TCC (IE91)
- Effective Fall 2026

A motion to accept the New Program Requests as presented was made by M. Burdett and seconded by M. Fortune. The motion was adopted unanimously, with all in favor and none opposed.

### **INSTITUTIONAL EFFECTIVENESS: *Adam Kennedy***

#### **\*Mission/Vision Statements**

##### **Mission**

Ogeechee Technical College (OTC) is a unit of the Technical College System of Georgia located in Bulloch, Evans, and Screven counties. We are a public institution of higher education that provides a skilled workforce in the communities we serve.

OTC provides student-focused academic and occupational programs and support services for in demand career fields at the associate degree, diploma, and certificate levels. We utilize traditional, hybrid, and distance education methodologies with innovative technologies in state-of-the-art facilities while supporting adult education, continuing education, and customized business and industry workforce training.

##### **Vision**

As an educational catalyst for economic prosperity, Ogeechee Technical College will meet regional workforce demands within a dynamic global economy.

A motion to accept the Mission and Vision statements as presented was made by M. Edwards and seconded by B. Smith. The motion was adopted unanimously, with all in favor and none opposed.

**Strategic Planning Session** – Thursday, November 20. The Board is invited to attend the Strategic Planning Sessions and take part in the review and update to the five-year Strategic Plan for 2026-2030.

#### **\*Plans, Manuals, Handbooks, Guides:**

- Academic Affairs Handbook
- Faculty Credentials Review Manual

#### **\*Procedures:**

- Business Office Procedures for Facility Rentals Procedure
- Employee Access to Facilities Procedure
- Public Complaint Procedure
- Intellectual Property Procedure
- Library Material Selection Procedure

A motion to accept the plan, manual, handbook, guide, and procedures as presented was made by T. Phillips and seconded by M. Edwards. The motion was adopted unanimously, with all in favor and none opposed.

## OPERATIONS: *Marie Burdett*

### TCSG-400 Georgia Industrial Systems and Robotics Training Center

The project remains on schedule! The installation of structural steel, starting with the 2-story portion of the building and working toward AJ Riggs Rd will be completed in November.

### OGE-25-2 Construction Management Renovation

The project received a winning bid of \$409,000 which was submitted by local contractor Hubbard and Hudson, LLC. This contractor has worked with the college on previous projects so we anticipate a smooth process. The contract must be approved by State Board but we will continue to work through the paperwork and address any project details with hopes that workers will be ready to start in December.

### FY25 Annual Energy Consumption Review

Each college reports annual usage of all forms of energy in response to an initiative created by Gov. Perdue in 2008. The goal was to reduce consumption while generally raising energy conservation awareness. In FY25, the college spent a total of \$695,934 to support 331,138 square feet of space. This is a 7.4% increase from FY24.

Keeping in mind, the combined utility data below is for cost only. But, diving deeper, power consumption was down 13%, water/sewer was down 37%, while gas was up significantly due to the HVAC improvements but only represents on \$22,455 of the overall amount. So basically, we continue to be more efficient, but unit costs continue to rise. Thankfully, we continue to partially offset the rising energy cost with improvements in efficiency.

| OVERALL UTILITY COST    | 2024              | 2025              | Change       |
|-------------------------|-------------------|-------------------|--------------|
| Statesboro Main Campus  | \$ 585,470        | \$ 636,670        | 9%           |
| Construction Technology | \$ 15,310         | \$ 13,752         | -10%         |
| Screven CTD             | \$ 4,554          | \$ 4,118          | -10%         |
| Evans County            | \$ 31,865         | \$ 31,943         | 0%           |
| Screven WDC             | \$ 10,806         | \$ 9,451          | -13%         |
| <b>Totals</b>           | <b>\$ 648,005</b> | <b>\$ 695,934</b> | <b>7.40%</b> |

## STUDENT AFFAIRS: *Christina Young/Mac Edwards*

- **Spring Enrollment Goals**
  - o Spring 2025 registration opened mid-October
  - o Our enrollment goal is a 7% increase over last year, which is 2,340 students and 21,050 credit hours
  - o We are trending up this year with over 1,723 students registered; last spring was a record enrollment
- **Georgia Fall Leadership Conference**
  - o 4 advisors and 13 student officers from 8 student organizations attended the 2025 Georgia Fall Leadership Conference last weekend
    - Cybersecurity Club, Future Business Leaders of America Collegiate, National Technical Honor Society, Out to Conquer, SkillsUSA, Student



Chapter of the National Association for Veterinary Technicians of America, Student Leadership Council, and Student Veterans' Association

- Leadership development was provided through keynote and breakout sessions specifically for members and club officers
- **Student Activities Update**
  - October 13 - held a Cancer Walk that included planting personalized flags around the koi pond to honor loved ones who have experienced a cancer journey
  - October 20-23 - Sabrina Burns, our Accessibility & Assessment Coordinator, set up in different classroom buildings to inform students of National Disability Awareness Month and the various accommodations available if needed
  - November 11 - Veteran's Day was celebrated with a free Shane's lunch to all employees and students; the Student Veterans Club recognized our OTC veterans with certificates thanking them for their service to our country
- **Open House**
  - Our fall Open House was held on Saturday, November 8<sup>th</sup>
    - 173 guests attended
    - 102 prospective students checked in
    - 58 admission applications

**COLLEGE PRESIDENT'S REPORT:** *Lori Durden*

- Upcoming Events:
  - Professional Development Day – Thursday, November 20. The day is full of exciting things. Commissioner Dozier will be here to provide an update on TCSG and the impact OTC has on the system. A beam signing for the new building will take place, we will have two strategic planning sessions, a Thanksgiving lunch, official tree lighting, announce the Instructor of the Year, and show a sneak peek of The College Tour episode. The board is invited to attend any part or all of the day if your schedule allows.
  - OTC Holiday Party – Thursday, December 4, 5:30 pm, Jack Hill Building
  - The College Tour Premiere – January 29, 2026, 7:00 pm, Emma Kelly Theater
- Capital Outlay Project for FY27 was submitted for the expansion of the EV and Automotive lab – The Commissioner has included the design money for this project in the FY27 funding request to the Governor.
- Eyvonne Hart has announced her retirement as of December 31, 2026, after 30 years (1995 – 2025) of service to the college. Eyvonne addressed the Board and expressed her gratitude for having spent her career at Ogeechee Tech and the many blessings it has given her over the years.

**CHAIRMAN'S REPORT:** *Micheal Summers*

- Micheal expressed his gratitude for Eyvonne's service to the College.
- OTC achieved 100% Board Certification for the 9<sup>th</sup> time. Micheal presented certificates to Marie Burdett, Tramaine Melvin, and Lagina Evans. Adam Kennedy and Mac Edwards received their certificate at the Leadership Conference in October.

Christina Young announced Revalyu has decided to halt the construction of the building until further notice. All current employees at this location are being released as of December 31, 2025.

Brannen Smith announced the Statesboro Police Foundation fundraiser is on April 14, 2026, in the Oak Room – Cal Walters, the host of the “Intentional Leader” podcast and leadership coach is the speaker.

**ADJOURN:** There being no further business, the meeting adjourned at 10:02 a.m.

The next meeting of the Local Board of Directors is February 18, 2026, 9:00 a.m., Joseph E. Kennedy Building, David Boardroom.

Respectfully submitted,

Lori S. Durden  
Executive Secretary

# OGEECHEE TECHNICAL COLLEGE

## BOARD OF DIRECTORS MEETING

Joseph E. Kennedy Building | David Boardroom

February 18, 2026 | 9:00 a.m.

**MEMBERS PRESENT:** Marie Burdett, Lagina Evans, Mandy Fortune, Tramaine Melvin, Brannen Smith, Micheal Summers, and Christina Young

**MEMBERS ABSENT:** Mac Edwards, Adam Kennedy, and Teresa Phillips

**STAFF PRESENT:** Tony Berrios, Jeff Davis, Karen Mobley, Heather Merritt, Christy Rikard, Dr. Brandy Taylor, and Christine Webb

**STAFF ABSENT:** Lori Durden, Larry Mays, and Jan Moore

**CALL TO ORDER:** Pursuant to the date and location stated above, Micheal Summers called the meeting to order at 9:00 a.m.

**INVOCATION:** Brannen Smith gave the invocation.

**\*REVIEW OF AGENDA:** A motion to accept the agenda as presented was made by M. Burdett and seconded by C. Young. The motion was adopted unanimously, with all in favor and none opposed.

**\*REVIEW OF MINUTES:** A motion to accept the minutes of the November 19, 2025, Local Board of Directors meeting as presented was made by B. Smith and seconded by M. Fortune. The motion was adopted unanimously, with all in favor and none opposed.

### REVIEW OF STATE BOARD AGENDA/MINUTES:

- New Program Approvals –
  - Industrial Operations Technology Diploma
  - Industrial Operations Technology – Electrical/Mechanical TCC
  - Industrial Operations Technology – PLC TCC
  - Industrial Operations Technology – Robotics TCC
- Approval of the construction contract with Hubbard & Hudson Construction for the Construction Management renovation
- Approval of expenditures for ultrasound equipment for healthcare programs and furniture for the new building
- Approval of expenditures for Amatrol training equipment for the MRA program

### INTRODUCTIONS:

- Christine Webb, Vice President for Administration
- Heather Merritt, Executive Director for Human Resources

### COMMITTEE REPORTS

#### **ACADEMIC AFFAIRS:** *Lagina Evans*

- The ASN Program hosted a successful site visit with the ACEN. The program is seeking initial accreditation with ACEN, the leading national programmatic accreditor for 2-year pre-licensure nursing programs. The site visit ended with a recommendation from the

site visit committee to move forward with accreditation. That recommendation will be reviewed and voted upon by the full board of ACEN in October 2026.

- The Funeral Services leadership and faculty are preparing for a site visit from the ABFSE, the programmatic accreditor for the funeral services program. The site visit will be in June 2026. The Funeral Services program continues to show strong enrollment, and programmatic outcomes.
- The Paramedicine program is preparing for an annual onsite state review. The team will be hosting site visitors on March 9, 2026.
- The Veterinarian Technician program successfully passed an unannounced site visit from the USDA. The veterinary clinic was found to be in full compliance.

## **ADMINISTRATIVE SERVICES:** *Teresa Phillips*

### **\*Financial Reports:**

#### **NOVEMBER**

- **November 30, 2025**, YTD budgeted revenue/expenses were \$29,463,897. We received \$15.7M in revenue and expensed \$14M. The financial report shows a net income of \$1.6M.
- November 30, 2025, YTD Total Current Assets - \$5.3M; Total Assets - \$5.6M = Total Liabilities/Fund Balances \$5.6M.
- We received 53% of our anticipated revenue and expensed or encumbered 51%.
- We received \$5.3M of our state funds, which is 38% of our anticipated budget of \$13.8M.
- We received \$215K of our federal funds, which is 26% of our anticipated budget of \$819K.
- We generated \$5.7M in local funds, which is 55% of our anticipated budget of \$10.3M.
- We have received and expensed \$4.4M (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the November 30, 2025, financial report as presented was made by B. Smith and seconded by M. Fortune. The motion was adopted unanimously, with all in favor and none opposed.

#### **DECEMBER**

- **December 31, 2025**, YTD budgeted revenue/expenses were \$30.3M. We received \$17M in revenue and expensed \$16M. The financial report shows a net income of \$1M.
- December 31, 2025, YTD Total Current Assets - \$5M; Total Assets - \$5.4M = Total Liabilities/Fund Balances \$5.4M.
- We received 56% of our anticipated revenue and expensed or encumbered 57%.
- We received \$6.4M of our state funds, which is 44% of our anticipated budget of \$14.5M.
- We received \$280K of our federal funds, which is 34% of our anticipated budget of \$819K.
- We generated \$5.8M in local funds, which is 57% of our anticipated budget of \$10.4M.
- We have received and expensed \$4.5M (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the December 31, 2025, financial report as presented was made by M. Fortune and seconded by B. Smith. The motion was adopted unanimously, with all in favor and none opposed.

## JANUARY

- **January 31, 2026**, YTD budgeted revenue/expenses were \$30.5M. We received \$19.3M in revenue and expensed \$18.1M. The financial report shows a net income of \$1.2M.
- January 31, 2026, YTD Total Current Assets - \$5M; Total Assets - \$5.2M = Total Liabilities/Fund Balances \$5.2M.
- We received 63% of our anticipated revenue and expensed or encumbered 64%.
- We received \$7.5M of our state funds, which is 52% of our anticipated budget of \$14.5M.
- We received \$343K of our federal funds, which is 42% of our anticipated budget of \$819K.
- We generated \$6.7M in local funds, which is 64% of our anticipated budget of \$10.4M.
- We have received and expensed \$4.7M (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the January 31, 2026, financial report as presented was made by C. Young and seconded by L. Evans. The motion was adopted unanimously, with all in favor and none opposed.

## COLLEGE ADVANCEMENT: *Mandy Fortune*

### Fundraising:

- iGOT Schedule:
  - Screven County Lions Club this past Monday.
  - **Screven County Kickoff was a success!**
  - **Evans County Kickoff set for 2/17.**
  - Brooklet Kiwanis Club set for 2/17.
  - Statesboro Downtown Rotary set for 2/26.
  - Exchange Club set for 3/3.
  - Claxton Rotary Club set for 3/4.
  - Statesboro Kiwanis Club set for 3/5.
  - iGOT on the radio show set for 3/10.
  - Statesboro Rotary Club set for 3/11.
  - **Bulloch County Kickoff set for 3/19.**
  - **We are OTC set for 4/2.**
- Board pre-call packets being distributed today.
  - Let us know if you need additional forms.

### Scholarships:

- SHS Class of 1965 Endowed Scholarship (funding completed)
- Jimmy & Mary Nell Cartee Endowed Scholarship (completed)

### Foundation business:

- Attended - TCSG – Peer group (Americus) 2/10-2/12.
- Merchant McIntyre working on both grants and appropriation.
  - Appropriation through Senator Warnock's office was included in Federal Funding!
- Working with an outside accounting firm to work on endowment reports.

### Faculty/Staff appreciation:

- Professional Development Day – iGOT presentation – 3/12.

## **ECONOMIC DEVELOPMENT:** *Brannen Smith/Tramaine Melvin*

### **Adult Education**

- Current Enrollment - 229. Twenty-seven students have earned their GED since July 1. That is a significant increase over this time last year.
- The program is planning a GED Boot Camp on March 16 -19 for students who need to pass just one or two sections of the GED. The first three days will be intense instruction, and the last day will be GED testing. Last year, the boot camp was very successful with several local citizens earning their GED.

### **Industry Training, Continuing Education, and Apprenticeships**

- The College's Award-Winning Drivers Education Program is off to a banner 2026!! The April class is already filling, and interest in summer classes is at an all-time high! Six classes will be offered this summer and one in the fall.
- This month, as an American Heart Training Center, we will be recertifying the 215 instructors who are aligned with the Training Center.
- We welcomed 24 new Amazon Automation Engineer Apprentices to campus yesterday. They will be with us for 12 weeks.
- Additionally, we have received the final shipment of equipment for the new Rockwell Academy of Advanced Manufacturing Training Program. We hope to launch this workforce training program in April, and it will serve manufacturers in our region. The major topics to be covered include industrial automation principles, controllers, networks, visualization, AC drives/motors, instrumentation and machine safety.

## **INSTITUTIONAL EFFECTIVENESS:** *Adam Kennedy*

### **\*Plans, Manuals, Handbooks, Guides:**

- Disaster Recovery Plan
- Technology Plan
- Facilities Maintenance Plan
- FY2027 Marketing Plan - *Redesigned*
- Warranty Claim Procedure Manual

### **\*Procedures:**

- 3.3.4p3. Privacy Notice to Computer Users Procedure
- 3.3.4p4. Remote Access Procedure
- 5.1.11p1. Business Office Procedures for Live Work Projects Procedure
- 5.1.11p2. Automotive Technology Live Work Projects Procedure
- 5.1.11p3. Cosmetology/Esthetician Live Work Projects Procedure
- 5.1.11p4. Electrical Systems Technology Live Work Projects Procedure
- 5.1.11p5. Funeral Service Education Live Work Projects Procedure
- 5.1.11p6. Hospitality/Culinary Arts Live Work Projects Procedure
- 5.1.11p10. Heavy Diesel Technology Live Work Projects Procedure
- 5.1.11p11. Construction Technology Live Work Projects Procedure
- 1.1p. Development, Approval, and Review of Local Procedures
- 1.1pa2. Local Procedure Format
- 3.1.12p1. Cooperative Nonprofit Organizations Procedure
- 3.1.12p2. Foundation Procedure
- 3.3.4p5. Laptop Computer Use Procedure
- 5.1.2p9. Posthumous Honorary Associate Degree, Diploma and Certificate Procedure
- 6.4.1p1. College Catalogs Procedure

A motion to accept the plan, manual, handbook, guide, and procedures as presented was made by B. Smith and seconded by M. Fortune. The motion was adopted unanimously, with all in favor and none opposed.

### **OPERATIONS:** *Marie Burdett*

#### **TCSG-400 Georgia Industrial Systems and Robotics Training Center**

The project is at the half-way point and construction continues to flow smoothly. The exterior is well defined, water-proofed, and brick is starting. Interior spaces are mostly defined, giving the ability to move through the site and get a feel for the individual spaces.

The additional road provided by Bulloch County to the north of the property has been awarded and construction timelines align nicely with our project. This will provide additional access to this project along with existing and future projects in this overall portion of the industrial park

#### **OGE-25-2 Construction Management Renovation**

The contract was signed by TCSG on January 22<sup>nd</sup>. The construction process started on Feb 2<sup>nd</sup> and demolition is nearly complete. Although the contract allows 180 days, the consensus is the project will be completed well before then allowing summer classes to utilize the space.

#### **EV Charger Stations**

The current EV chargers have reached end of life. In our first three years, we have not seen the usage anticipated and trends indicate we can meet needs with half our current count. We are working with our EV program faculty to assist with replacing the existing chargers with Siemens units like the ones used in our training program. Benefits include an opportunity to perform and maintain an actual installation, real-world charging activity bring real-world issues, and a significant cost savings to the college.

#### **Campus Safety**

The search for a full-time officer continues but our existing staff of 2 full-time and 5 part-time officers are doing well. The search has resulted in some good candidates, but the search is being expanded using a new website before we finalize our selection.

Also, Nathan will be serving as Interim Chief for Savannah Tech while they select a new chief. He will physically be at Savannah Tech 2 days per week, one of which will be Friday.

#### **Facility Rentals**

##### FY2026 Activity Update:

Year-to-day events:

- 5 Weddings/Vow Renewals
- 22 Business Reservations
- 10 Social Events
- 5 Educational Events

Upcoming events:

- 5 Weddings/Vow Renewals
- 5 Business Reservations
- 14 Social Events



Estimated FY26 Totals:

- 11 Weddings/Vow Renewals (Pending one wedding) (14 total for FY25)
- 27 Business Reservations (21 total for FY25)
- 27 Social Events (3 currently pending paperwork) (32 total for FY25)
- 5 Educational Events (6 total for FY25)

FY25 Revenue - \$125,874

FY26 Projected Revenue - \$122,425

\*the shift toward business and educational events generates less income but also has less expense!

**STUDENT AFFAIRS:** *Christina Young/Mac Edwards*

- Spring Enrollment – 7-Day Report
  - Total Enrollment is up 6% over last spring – 2,326
  - Credit Hours and FTE are up 6.7%
    - Credit Hours – 21,111
    - FTE - 1407
  - Dual Enrollment is up 2.9% - 484
- Georgia Occupational Award of Leadership (GOAL)
  - Caroline Graham, a student in Ogeechee Technical College's (OTC) Associate of Science in Nursing (ASN) program, has been named the 2026 Georgia Occupational Award of Leadership (GOAL) winner. Graham will advance to the regional GOAL competition in Tifton on February 24. If selected as one of three regional finalists, she will compete for the state title April 20–23 in Atlanta.
- The College Tour Episode –
  - Ogeechee Tech's episode will be available to stream on January 30 on the college's website at [www.ogeecheetech.edu/collegetour](http://www.ogeecheetech.edu/collegetour), and will be coming to Amazon Prime in June, bringing OTC's story to a national audience and making it easy for students, families, and educators everywhere to explore how OTC turns dreams into careers.
- New iGot Ads

**COLLEGE PRESIDENT'S REPORT:** *Lori Durden (Dr. Brandy Taylor reported)*

- Legislative Update
  - FY27 Capital Project: Automotive/EV Expansion – Design funds awarded in FY26 Amended budget
  - Carryover Legislation (SB 432) up for renewal – The Bill is currently moving through the approval process and we do not expect any issues with the bill being extended.
- FY2027 Meeting Schedule presented. Meeting invitations will be sent via Outlook.
- Business After Hours – Tomorrow, February 19, 5:00 pm
- Bulloch County iGot Kickoff – March 19, 8:00 am
- Brandy congratulated Lagina Evans on Optim receiving the 2025 Large Business of the Year award by the Screven County Chamber of Commerce.

**CHAIRMAN'S REPORT:** *Micheal Summers*

- Micheal thanked the board for their participation in College events and for showing support for the College.

**ADJOURN:** There being no further business, the meeting adjourned at 9:50 a.m.

The next meeting of the Local Board of Directors is March 18, 2026, 9:00 a.m., Joseph E. Kennedy Building, David Boardroom.

Respectfully submitted,

A handwritten signature in black ink that reads "Lori S. Durden". The signature is written in a cursive, flowing style.

Lori S. Durden  
Executive Secretary

# OGEECHEE TECHNICAL COLLEGE

## BOARD OF DIRECTORS MEETING

Joseph E. Kennedy Building | David Boardroom

March 18, 2026 | 9:00 a.m.

**MEMBERS PRESENT:** Mac Edwards, Mandy Fortune, Adam Kennedy, Tramaine Melvin, Teresa Phillips, Brannen Smith, Micheal Summers, and Christina Young

**MEMBERS ABSENT:** Marie Burdett and Lagina Evans

**STAFF PRESENT:** Tony Berrios, Jeff Davis, Lori Durden, Larry Mays, Karen Mobley, Heather Merritt, Christy Rikard, Dr. Brandy Taylor, and Christine Webb

**STAFF ABSENT:** Jan Moore

**CALL TO ORDER:** Pursuant to the date and location stated above, Micheal Summers called the meeting to order at 9:02 a.m.

**INVOCATION:** Brannen Smith gave the invocation.

**\*REVIEW OF AGENDA:** A motion to accept the agenda as presented was made by M. Edwards and seconded by B. Smith. The motion was adopted unanimously, with all in favor and none opposed.

**\*REVIEW OF MINUTES:** A motion to accept the minutes of the February 18, 2026, Local Board of Directors meeting as presented was made by A. Kennedy and seconded by B. Smith. The motion was adopted unanimously, with all in favor and none opposed.

### REVIEW OF STATE BOARD AGENDA/MINUTES:

- Approval of expenditure for Amatrol Training Equipment.

### COMMITTEE REPORTS

**ACADEMIC AFFAIRS:** *Lagina Evans (Dr. Berrios reported in Lagina's absence)*

#### Achievements

- The Paramedicine program hosted the DPH for a program review. There were no findings, and multiple areas of recognition. Some areas of opportunity were noted for additional program growth. The IE team should be recognized for their strong support and contributions to a successful site visit.
- Students competed in Skills USA in Atlanta recently. Cybersecurity won a gold and bronze medal. In cosmetology, a bronze medal was won. In esthetician, a bronze medal was won. Overall, 7 students won medals at this statewide competition.
- The nursing programs received a new high-fidelity maternity simulator. This simulator will expand the competencies of the nursing students and provide additional hands-on training in the maternity specialty.

#### Community Engagement

- Kaleigh McCall participated in a Q&A session about life in trucking to Girl Scouts Overseas on 2/14 as part of STEM S'mores Road Trip.
- Mikayla Anderson is the new adjunct for Criminal Justice.
- Marianne Nordahl is serving on the Statesboro Bulloch Child Task Force. ECCE is hosting a book drive to collect children's books.

## Academic Updates

- Six students and one faculty member from Culinary and Agribusiness will participate in Georgia Southern's Irish Studies Abroad program. Several fundraising opportunities are being considered to help grow funds for subsequent trips in the following years.
- The competitive admissions process has been updated for consistency in standards, and all catalogs have been updated accordingly. This will allow for a higher percentage of students to be admitted into a second-choice program earlier.

## ADMINISTRATIVE SERVICES: *Teresa Phillips*

### \*Financial Report:

- **February 28, 2026**, YTD budgeted revenue/expenses were \$35M. We received \$27.8M in revenue and expensed \$24.2M. The financial report shows a net income of \$3.6M.
- February 28, 2026, YTD Total Current Assets - \$7.5M; Total Assets - \$7.7M = Total Liabilities/Fund Balances \$7.7M.
- We received 80% of our anticipated revenue and expensed or encumbered 73%.
- We received \$8.6M of our state funds, which is 59% of our anticipated budget of \$14.6M. We received an additional \$38,110 in FY26 MRR bond funds.
- We received \$395K of our federal funds, which is 47% of our anticipated budget of \$839K. Increased budget for additional allocation of \$20,588 from Carl Perkins funds for FY25 carryover funds.
- We generated \$10.2M in local funds, which is 94 % of our anticipated budget of \$10.9M. Increased budget for additional revenue received from tuition and registration fees, and for necessary equipment and other expenses.
- We have received and expensed \$8.5M (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the February 28, 2026, financial report as presented was made by A. Kennedy and seconded by M. Edwards. The motion was adopted unanimously, with all in favor and none opposed.

## COLLEGE ADVANCEMENT: *Mandy Fortune*

### Fundraising:

- iGOT season wrapping up:
  - Bulloch County Kick set for 3/19.
  - We are OTC set for 4/2.
- Please get your iGOT forms back to the Foundation.
  - If you need some blank forms please let us know.

### Scholarships:

- Working on a Veterinary Technician Scholarship program with The Guy Milner Family Foundation.
- Scholarship Application to open on April 15<sup>th</sup> for next fall.

### Foundation business:

- We are OTC
  - Campaign recap and impact.
  - Alumni Awards.
  - Great Band and food by Culinary Program.

### Faculty/Staff appreciation:

- Professional Development Day – great day for our employees!

**Future Dates to hold:**

- Bulloch County Kickoff – 3/19.
- WE ARE OTC! – 4/2.

**ECONOMIC DEVELOPMENT:** *Brannen Smith/Tramaine Melvin***Adult Education**

- The enrollment chart in the Board Book shows the program has an enrollment of 250 students. Thirty-three students have earned their GED since July 1. The program continues to make significant gains in this area in comparison to last year.
- The program has temporarily relocated from the Screven County Workforce Development Center to the college's Screven Commercial Truck Driving building due to a pipe burst and flooding in the SCWDC. We are very appreciative of Screven County's ongoing efforts to repair the damage, and hope to move back into the Workforce Development Center in the next few months.

**Industry Training, Continuing Education, and Apprenticeships**

- Many of you may be familiar with RISE – Regional Industry Support Enterprise – founded in 2024 to support workforce development in an eight-county region that includes Bulloch County. As part of the organization's ongoing efforts, RISE recently conducted a regional wage and benefits survey designed for industrial companies to gather insights into current compensation practices and benefits offerings across the region. There were 61 respondents across eight manufacturing subcategories.

The survey revealed that of the top three highest in-demand skill positions for regional industrial companies, Maintenance/Industrial Technicians was number one, Supervisors/Managers number two, followed by Machining/CNC Machinists at number three. The programming delivered by the Georgia Training Center for Industrial Operations' will be a **KEY** component in meeting the **#1** in-demand skill position in the region.

**INSTITUTIONAL EFFECTIVENESS:** *Adam Kennedy***\*Plans, Manuals, Handbooks, Guides:**

- Employee Handbook
- Classroom/Lab Safety Management Plan

**\*Procedures:**

- 2.3.5p. Substantive Change Reporting Procedure
- 2.3.6p. Accreditation Reporting Standards Procedure
- 3.3.3p2. Electronic Message Board Usage Procedure
- 3.3.4p6. Web Design Procedure
- 4.1.1p1. Recruiting & Hiring Procedure
- 4.1.1p1. Interviewing and Hiring Full-Time Faculty and Staff Guidelines
- 4.1.1p1. Interviewing and Hiring Part-Time Staff Guidelines
- 4.1.1p1. Interviewing and Hiring Adjunct Faculty Guidelines
- 4.4.4p1. Performance Management Procedure
- 5.1.3p1. Advisory Committees Procedure
- 6.2.1p2. Repetition of Courses for Competitive Admission Programs Procedure
- 6.2.1p3. Readmission to Competitive Admission Programs Procedure
- 6.5.1p1. Academic Standards, Evaluations, and Appeals Procedure
- 6.5.2p1. Grading System Procedure

- 6.6.3p1. Fundraising Request Procedure
  - 6.6.4p1. Satisfactory Academic Progress/ Requirements for Financial Aid Procedure
- A motion to accept the plan, manual, handbook, guide, and procedures as presented was made by T. Phillips and seconded by M. Fortune. The motion was adopted unanimously, with all in favor and none opposed.

### **OPERATIONS:** *Marie Burdett (Jeff Davis reported in Marie's absence)*

#### **TCSG-400 Georgia Training Center for Industrial Operations**

- The project continues to move quickly with good subcontractors, good weather, and supply lines flowing well. Window installation is a very visible indicator that the building is approaching being weatherproof. Once this key point of the timeline passes, interior work will ramp up. Still tracking for a September completion. The additional road is progressing well.

#### **OGE-25-2 Construction Management Renovation**

- This project is also moving along as expected, but they found some additional water damage that was concealed by the sheetrock. Fortunately, we had funding available and were able to solicit the state for approval to address the damage. Also, we are adding a 1,200 sq ft concrete pad with a weatherproof electrical connection to provide additional outdoor lab space.

#### **Upcoming Projects**

- We have more projects moving into the pipeline with various degrees of certainty in both funding and timing.
- At \$15.7 million, our biggest upcoming project is the renovation and expansion of our automotive program with a focus on electric vehicle maintenance. We anticipate the design phase to be funded in early FY27 (July) with the construction phase following in FY28.
- There was an opportunity to submit special projects in November of 2025 due to the availability of supplemental MRR funds (Major Repair and Renovation). We submitted 2 projects: 1) Replacing an HVAC unit on the Joseph E. Kennedy Building for \$150,000 and 2) Parking lot improvements for \$180,000 at the main campus. Both were approved and will be administered by the State after the close of the current legislative session.
- The Nursing Program was awarded a little over \$1 million through a federal program. We are in the waiting phase, but this will be seed money to continue the 2019 and 2022 nursing renovations, with a focus on medical space simulation.

### **STUDENT AFFAIRS:** *Christina Young/Mac Edwards*

#### **SkillsUSA**

- OTC's SkillsUSA team brought home medals from the state competition last month:
  - Andrew Mitchell & Austin Redmon (Cybersecurity) – GOLD
  - Elizabeth Rector-Hager & Brandon Parker (Cybersecurity) – BRONZE
  - Katie Wilson (Cosmetology) – BRONZE
  - Jasmine Garza-Avila (Esthetician) – BRONZE
  - Travis Webb (Barbering) & Jamie Pearson (Medical Terminology) – competed but did not medal
- Andrew & Austin will go to the SkillsUSA National Event this summer to compete

#### **TCSG Peer Risk Review**

- TCSG is conducting a Peer Risk Review on campus this week to assist the College in preparing for our federal A-133 audit (will be scheduled during Fall 2027)

- o Both audits are intended to ensure federal funds are handled properly

### **Upcoming Events**

- o **Open House – 3/25**
  - Our spring Open House is next Wednesday, March 25, from 5-7 pm in the Jack Hill Building
  - Prospective students will be able to apply for admission for free
- o **Career Fair – 4/1**
  - Open to the public
  - OTC students who attend can have a professional headshot taken for free
- o **Commencement – 5/14**
  - Mark your calendars for the 2026 Commencement ceremony on May 14 at 7 pm in Hanner Fieldhouse
  - The guest speaker for the event will be Dr. Patrice Buckner-Jackson

### **COLLEGE PRESIDENT’S REPORT: *Lori Durden***

- Seeking several full-time positions – Electrical, Agribusiness, and Industrial Systems instructors, Director for Auxiliary Services, and Police Officer.
- Board member term expirations – Board members are eligible to serve 3 consecutive 3-year terms. Terms ending June 2026:
  - o Mandy Fortune – Agreed to serve a 2<sup>nd</sup> term
  - o Lagina Evans – Absent; President Durden will reach out to Lagina directly.
  - o Marie Burdett – Absent; President Durden will reach out to Marie directly.
  - o Brannen Smith - Agreed to serve a 2<sup>nd</sup> term
  - o Teresa Phillips - Agreed to serve a 2<sup>nd</sup> term
  - o Mac Edwards - Agreed to serve a 2<sup>nd</sup> term
  - o Christina Young – Agreed to serve a 2<sup>nd</sup> term
- iGot Bulloch County kickoff tomorrow at 8:30 am. Hope to see you all there.

### **CHAIRMAN’S REPORT: *Micheal Summers***

- Thank you for the work you do for the college. It affects the community in a positive way. Keep working, being positive, and show up to support the college.

Brannen Smith noted his wife has been an Adjunct Instructor at OTC for many years. The college takes care of its employees as well as its students, and he is grateful for the support.

**ADJOURN:** There being no further business, the meeting adjourned at 9:45 a.m.

The next meeting of the Local Board of Directors is April 15, 2026, 9:00 a.m., Joseph E. Kennedy Building, David Boardroom.

Respectfully submitted,



Lori S. Durden  
Executive Secretary

# OGEECHEE TECHNICAL COLLEGE

## BOARD OF DIRECTORS MEETING

Joseph E. Kennedy Building | David Boardroom

April 15, 2026 | 9:00 a.m.

**MEMBERS PRESENT:** Marie Burdett, Lagina Evans, Mandy Fortune, Adam Kennedy, Tramaine Melvin, Teresa Phillips, Brannen Smith, Micheal Summers, and Christina Young

**MEMBERS ABSENT:** Mac Edwards

**STAFF PRESENT:** Tony Berrios, Lori Durden, Larry Mays, Karen Mobley, Heather Merritt, Jan Moore, Christy Rikard, Dr. Brandy Taylor, and Christine Webb

**STAFF ABSENT:** Jeff Davis

**CALL TO ORDER:** Pursuant to the date and location stated above, Micheal Summers called the meeting to order at 9:02 a.m.

**INVOCATION:** Tramaine Melvin gave the invocation.

**\*REVIEW OF AGENDA:** A motion to accept the agenda as presented was made by B. Smith and seconded by A. Kennedy. The motion was adopted unanimously, with all in favor and none opposed.

**\*REVIEW OF MINUTES:** A motion to accept the minutes of the March 18, 2026, Local Board of Directors meeting as presented was made by C. Young and seconded by T. Phillips. The motion was adopted unanimously, with all in favor and none opposed.

### REVIEW OF STATE BOARD AGENDA/MINUTES:

- No mention of OTC in the March State Board Minutes.

### COMMITTEE REPORTS

#### ACADEMIC AFFAIRS: *Lagina Evans*

##### Achievements

- Academic Affairs hosted a series of Grant Development Workshops in partnership with Merchant McIntyre, on March 31, 2026. The workshops were attended by about 90% of the full-time faculty. The initiative will be ongoing as the Grant process at OTC continues to grow.
- The Paramedicine Program had a successful redesignation site visit from the Department of Public Health. This is a comprehensive review of all facets of the program.

##### Updates

- Preparation for the Funeral Services Education Program Accreditation visit. The self-study has been submitted, and ongoing preparations are underway to make certain we are ready for the June 2026 on-site visitor team.
- Preparations continue for the Inaugural OTC Worldwide student study abroad to Wexford, Ireland. Chef Richard Bryan from our Culinary Arts Program will travel with 4 Culinary students and 2 Agribusiness students for three weeks in June to explore the Farm to Table industry in Wexford.



## **Staffing**

- A full-time Electrical Systems Faculty member has been hired and will start on April 15, 2026. Mr. Patrick Kessler is a seasoned contractor with over 2 decades of experience as an electrical professional in our region.
- There is an ongoing search for our next full-time Agribusiness instructor. We are seeking a Master's credentialed candidate with experience in agriculture.
- There is an ongoing search for our next Dean for Health Sciences. A strong pool of candidates is currently being vetted, and we anticipate submitting a recommendation of top candidates to President Durden in May. The anticipated start date for the successful candidate will be July 1, 2026.

## **ADMINISTRATIVE SERVICES:** *Teresa Phillips*

### **\*Financial Report:**

- **March 31, 2026**, YTD budgeted revenue/expenses were \$35M. We received \$29.4M in revenue and expensed \$26.5M. The financial report shows a net income of \$2.9M.
- March 31, 2026, YTD Total Current Assets - \$6.75M; Total Assets - \$6.9M = Total Liabilities/Fund Balances \$6.9M.
- We received 84% of our anticipated revenue and expensed or encumbered 78%.
- We received \$10M of our state funds, which is 69% of our anticipated budget of \$14.6M.
- We received \$451K of our federal funds, which is 54% of our anticipated budget of \$839K.
- We generated \$10.4M in local funds, which is 94 % of our anticipated budget of \$11M.
- We have received and expensed \$8.5M (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the March 31, 2026, financial report as presented was made by A. Kennedy and seconded by T. Melvin. The motion was adopted unanimously, with all in favor and none opposed.

## **COLLEGE ADVANCEMENT:** *Mandy Fortune*

### **Fundraising:**

- Internal Campaign
  - New record - almost \$45,000.
  - 95% participation rate among full-time employees.
- External Campaign
  - \$1,025,375 raised!
- Following up on iGOT pledge forms and invoicing for pledges.

### **Scholarships:**

- Scholarship Application opens April 15
  - Loading scholarships into AwardSpring.
  - Scholarship workshops planned for numerous programs.

### **Foundation business:**

- The We Are OTC event was a success!
- Golf Tournament prep begins soon.
  - Save the date, etc.
- Mini-grant program for campus in the works.

### **Future Dates to hold:**

- Graduation – May 14.

- Golf tournament – October 1.

## **ECONOMIC DEVELOPMENT:** *Brannen Smith/Tramaine Melvin*

### **Adult Education**

- The enrollment chart in the Board Book shows the program has an enrollment of 274 students, and is working diligently to meet its year-end goal of 400 students.
- Additionally, forty-five students have earned their GED since July 1. The program has met 105% of its goal for the year in this area.

### **Industry Training, Continuing Education, and Apprenticeships**

- A new grant opportunity for advanced manufacturers was recently released through Georgia's Industry-Driven Skills Training Fund. The college is currently working with two employers in this region seeking grant funds from this round of the training fund. Companies can receive training reimbursements for up to \$7,000 per participant. There will be additional "rounds" of funding made available in the next several months.
- National Apprenticeship Week is April 26 – May 2nd. The college will be hosting a team from Amazon on our campus on April 28th to celebrate Amazon's apprenticeship program with Ogeechee Tech as well as the apprentices themselves. Mary Olsen, Senior Manager within Amazon's Reliability and Maintenance Engineering team, will be here to address all of the apprentices on campus and to present each with an OTC/Amazon challenge coin that was designed by Amazon. We are looking very much forward to their visit!

## **INSTITUTIONAL EFFECTIVENESS:** *Adam Kennedy*

### **FY27 Perkins Budget Allocation – Estimated**

*\*\$59K less than FY26 (based on Pell enrollment in occupationally specific programs)*

|                                                                          |                      |
|--------------------------------------------------------------------------|----------------------|
| <b>Personnel</b>                                                         | <b>\$350,000</b>     |
| Practical Nursing Instructor (1)                                         |                      |
| Diesel Instructor (1)                                                    |                      |
| Nursing Clinical Coordinator (1)                                         |                      |
| Student Success Coach (1)                                                |                      |
| <br><b>Academic Enrichment Center</b>                                    | <br><b>\$23,000</b>  |
| Tutoring Services for Special Population Students                        |                      |
| Hearing Interpreters/Personal Assistants for Special Population Students |                      |
| <br><b>Special Needs Equipment/Instructional</b>                         | <br><b>\$6,950</b>   |
| <br><b>Materials</b>                                                     |                      |
| <br><b>NCDA/GACE/CIDI/NACADA Memberships</b>                             | <br><b>\$2,060</b>   |
| <br><b>Assessment Software</b>                                           | <br><b>\$4,200</b>   |
| <br><b>Faculty &amp; Staff Professional Development</b>                  | <br><b>\$35,900</b>  |
| <br><b>Program Equipment</b>                                             | <br><b>\$63,969</b>  |
| <br><b>TOTAL</b>                                                         | <br><b>\$486,079</b> |

### **\*Plans, Manuals, Handbooks, Guides:**

- Program Management Plan
- New Employee Orientation Manual

- Emergency Operations Plan
- Exposure Control Plan
- Hazardous Communication Program Plan/Inventory
- Business Continuity Plan
- Advisory Committee Guidebook
- Career Services Plan
- Occupation-Based Instruction Management Plan
- FIT LIFE Handbook

**\*Procedures:**

- 2.4.1p1. Local Board Responsibilities and Authority Procedure
- 2.4.1p2. Local Board Bylaws Procedure
- 3.3.4p2. Email Use Procedure
- 4.9.5p1. Professional Development Procedure
- 5.1.2p2. Credit Hour Procedure
- 5.1.2p5. Proctoring Procedure
- 6.8.1p1. Field Trips Procedure

A motion to accept the plan, manual, handbook, guide, and procedures as presented was made by M. Burdett and seconded by A. Kennedy. The motion was adopted unanimously, with all in favor and none opposed.

**OPERATIONS:** *Marie Burdett (Jeff Davis reported in Marie's absence)*

**TCSG-400 Georgia Training Center for Industrial Operations**

- The project continues to move quickly!

**OGE-25-2 Construction Management Renovation**

- This project is also moving along without issue and has benefitted from the drought conditions. The exterior nears completion, while the inside gets an all-new HVAC system along with ongoing water damage repairs. Electrical and plumbing will start soon. And, the new concrete slab was a great addition as a flexible workspace with lots of potential for future development.

**STUDENT AFFAIRS:** *Christina Young/Mac Edwards*

**Summer/Fall Registration**

- Registration is open for Summer and Fall 2026
- Targeted outreach to current and prospective students is ongoing
- Open Advisement sessions are being held monthly, where all advisors are available for students to meet with and register

**Swipe Out Hunger Grant**

- Swipe Out Hunger is a national nonprofit aiming to end college student hunger
- A \$3,000 grant was awarded to OTC that will fund the protein we give out for holiday meal giveaways

**Senior Day, Open House, & Career Fair**

- All three events were held over the past several weeks bringing over 350 people to campus.
- We have some photos/videos to give you an idea of what they experienced: [Video](#)

**Student Activities**

- Easter Egg Hunt: Held on April 1 with approximately 70 kids participating
- Leadership Panel: Local leaders served on a panel for OTC students on April 8

- Fuel for Finals: Students can grab a free drink at a coffee bar on campus or from Elliano's in town
- Cap Decorating: Students can decorate their graduation caps with provided materials, April 28-30

#### **Commencement – 5/14**

- Final reminder that we will hold our 2026 Commencement ceremony on May 14 at 7 pm in Hanner Fieldhouse
- VIP parking passes are available; please let Karen know if you will be attending

#### **COLLEGE PRESIDENT'S REPORT: *Lori Durden***

- Budget season for the state of GA. The Governor signed the FY27 budget last week.
  - o \$2000 one-time supplemental pay for all full-time state employees
  - o Design funds for Automotive/EV expansion made it into the budget; construction funding the following year; FFE funds in the third year
- TCSG Leadership Summit next week – GOAL/RPA announcements and competition. Caroline Graham, GOAL student; Michael Twisdale, RPA candidate
- Executive Planning Meeting is May 5-7 to plan for FY27 and the next Strategic Plan.
- Georgia Regents announced a 1% tuition increase for all public colleges and universities.
- Commissioner Dozier will be on campus tomorrow to tour the new building site and visit a few programs on campus. He is speaking at Glennville Rotary today.

#### **CHAIRMAN'S REPORT: *Micheal Summers***

- Micheal thanked everyone for participating in the iGot campaign.
- Micheal expressed his appreciation to the Board for attending college events as much as you can. Your support is important for OTC and the community.

Nursing Pinning Ceremony – LPN on May 5, 2026, and ASN on May 13, 2026, 4:00 pm

Mandy announced and invited everyone to attend Business After Hours at Citizens Bank tomorrow, April 16, 2026, 5:00 – 6:30 pm.

**ADJOURN:** There being no further business, the meeting adjourned at 9:45 a.m.

The next meeting of the Local Board of Directors is May 20, 2026, 9:00 a.m., Joseph E. Kennedy Building, David Boardroom.

Respectfully submitted,



Lori S. Durden  
Executive Secretary

# OGEECHEE TECHNICAL COLLEGE

## BOARD OF DIRECTORS MEETING

Joseph E. Kennedy Building | David Boardroom

May 20, 2026 | 9:00 a.m.

**MEMBERS PRESENT:** Marie Burdett, Lagina Evans, Adam Kennedy, Tramaine Melvin, Teresa Phillips, Brannen Smith, Micheal Summers, and Christina Young

**MEMBERS ABSENT:** Mandy Fortune and Mac Edwards

**STAFF PRESENT:** Tony Berrios, Jeff Davis, Larry Mays, Karen Mobley, Heather Merritt, Jan Moore, Dr. Brandy Taylor, and Christine Webb

**STAFF ABSENT:** Lori Durden and Christy Rikard

**CALL TO ORDER:** Pursuant to the date and location stated above, Micheal Summers called the meeting to order at 9:01 a.m.

**INVOCATION:** Adam Kennedy gave the invocation.

**\*REVIEW OF AGENDA:** A motion to accept the agenda as presented was made by B. Smith and seconded by C. Young. The motion was adopted unanimously, with all in favor and none opposed.

**\*REVIEW OF MINUTES:** A motion to accept the minutes of the April 15, 2026, Local Board of Directors meeting as presented was made A. Kennedy and seconded by T. Phillips. The motion was adopted unanimously, with all in favor and none opposed.

### REVIEW OF STATE BOARD AGENDA/MINUTES:

- At the May 7, 2026, State Board Meeting, Local Board Reappointments were approved for the following Board members:
  - Marie Burdette, First full term – term ending June 30, 2029
  - Mac Edwards, 2<sup>nd</sup> term – term ending June 30, 2029
  - Lagina Evans, First full term – term ending June 30, 2029
  - Mandy Fortune, First full term – term ending June 30, 2029
  - Teresa Phillips, 2<sup>nd</sup> term – term ending June 30, 2029
  - Brannen Smith, 2<sup>nd</sup> term – term ending June 30, 2029
  - Christina Young, 2<sup>nd</sup> term – term ending June 30, 2029

### COMMITTEE REPORTS

#### **ACADEMIC AFFAIRS:** *Lagina Evans*

##### **Achievements**

- The students in Cybersecurity placed 20<sup>th</sup> in the Nation out of over 6,000 schools in a recent Cybersecurity competition. This program continues to develop top student talent.

##### **Updates**

- Preparation for the Funeral Services Education Program Accreditation visit. The self-study has been submitted, and ongoing preparations are underway to make certain we are ready for the June 2026 on-site visitor team.
- The Paramedicine Program received a donation of a working Ambulance from Bulloch County Emergency Services. The ambulance will be refurbished, rebranded, and

equipped to serve as a “real world” training tool for the Paramedicine program students. The ambulance will be fully operational by the Spring 2027 semester.

### **Staffing**

- A Full-Time Director of Curriculum Design and Instruction has been hired and will begin on July 1, 2026. This position reemphasizes the top priority of Academic Affairs to focus on “Quality of Instruction”.
- The selection process for a new Dean for Health Sciences is progressing. All initial interviews will conclude by May 26, 2026. A final candidate should begin by July 1, 2026.

### **\*Spring 2026 Advisory Committee Update:** (Attachment I)

A motion to accept the Spring Advisory Committee Update was made by A. Kennedy and seconded by B. Smith. The motion was adopted unanimously, with all in favor and none opposed.

### **ADMINISTRATIVE SERVICES:** *Teresa Phillips*

#### **\*Financial Report:**

- **April 30, 2026**, YTD budgeted revenue/expenses were \$35M. We received \$32M in revenue and expensed \$29M. The financial report shows a net income of \$3.0M.
- April 30, 2026, YTD Total Current Assets - \$6.8M; Total Assets - \$7.1M = Total Liabilities/Fund Balances \$7.1M.
- We received 91% of our anticipated revenue and expensed or encumbered 85%.
- We received \$11.6M of our state funds, which is 80% of our anticipated budget of \$14.6M.
- We received \$514K of our federal funds, which is 61% of our anticipated budget of \$839K.
- We generated \$11.2M in local funds, which is 101% of our anticipated budget of \$11M.
- We have received and expensed \$8.7M (100%) in Hope, Pell, SEOG funds, and private loans.

A motion to accept the April 30, 2026, financial report as presented was made by C. Young and seconded by L. Evans. The motion was adopted unanimously, with all in favor and none opposed.

#### **\*FY27 Proposed Budget Allocation**

State Funds: \$14,501,155.50

Federal Funds: \$744,631.00

Local Funds: \$11,189,468.00

**Total Proposed FY2027 Budget: \$26,435,254.50**

A motion to accept the FY2027 Proposed Budget Allocation as presented was made by A. Kennedy and seconded by B. Smith. The motion was adopted unanimously, with all in favor and none opposed.

### **COLLEGE ADVANCEMENT:** *Mandy Fortune (Larry Mays reported in Mandy's absence)*

#### **Fundraising:**

- Continued follow up on iGOT sheets and invoicing for pledges.
- Received a new endowment from JR Hendley Foundation.
  - Established the JR Hendley Foundation Endowed Scholarship
- Received endowment from The Guy Millner Family Foundation

- o Established the Ginny Millner Family Rural Veterinary Technician Scholarship
- Received an Ambulance from Bulloch County EMS.

#### **Scholarships:**

- Awarding Summer Scholarships and Stipends.
- Fall Scholarship Application is open.
  - o Scholarship workshops in progress.

#### **Foundation business:**

- Working on filling one Screven board seat.
- Mini-grant program announced for faculty and staff.
- Golf Tournament prep underway.
- TCSG Foundation Trustees & Peer Group Meeting – June 3-4.

#### **Future Dates to hold:**

- Golf tournament – October 1.
- Scholarship Banquet – October 13.

### **ECONOMIC DEVELOPMENT:** *Brannen Smith/Tramaine Melvin*

#### **Adult Education**

- The enrollment report shows the program has an enrollment of 303 students, and is working diligently to meet its year-end goal of 400 students.
- Additionally, 51 students have earned their GED since July 1. The program has met 118% of its goal for the year in this area.
- The Program has been working with local companies to determine if there is a need for workplace literacy training. Examples are soft skills and communication skills, in addition to literacy. This is a service offered by Adult Education programs throughout the state, and is beginning to catch on.
- The Program has received its projected grant allocation for FY27. It is \$579,583, which is \$17,762 less than last year's allocation. The Program is looking for ways to trim its budget for FY27 to address the budget reduction.

#### **Industry Training, Continuing Education, and Apprenticeships**

- A new grant opportunity for advanced manufacturers was recently released through Georgia's Industry-Driven Skills Training Fund. Two local employers that applied have been notified that they will receive the funding. Ogeechee Tech will be providing as much as \$105K in training in FY27 for each of those employers.
- The division projects that contract training revenues will exceed \$3 million for FY26, which is approximately a 45% increase over FY25. Training hours should be approximately 200,000.

### **INSTITUTIONAL EFFECTIVENESS:** *Adam Kennedy*

#### **\*Plans, Manuals, Handbooks, Guides:**

- Distance Learning Policies & Procedures Manual
- Online Course Orientation: Student Policies & Procedures

#### **\*Procedures:**

- 2.1.2p1. Mission Statement Procedure
- 2.1.2p2. Vision Statement Procedure
- 3.3.1p1. Food and Drink Procedure
- 3.3.1p2. Litter Procedure
- 3.3.3p1. Use of Campus Facilities
- 3.3.6p. Alcohol on Campus Procedure

- 3.3.7p1. Tobacco Use Procedure
- 3.3.11p1. Severe Inclement Weather Procedure
- 4.1.9p1. Volunteer Services Procedure
- 4.3.2p7. Visitors Procedure
- 4.5.3p1. Official Holidays Procedure
- 5.1.8p1. Advanced Placement Procedure
- 5.5.5p1. College Calendar Procedure
- 6.7.2p1. Student Dress Code Procedure

A motion to accept the plan, manual, handbook, guide, and procedures as presented was made by B. Smith and seconded by T. Melvin. The motion was adopted unanimously, with all in favor and none opposed.

### **OPERATIONS:** *Marie Burdett*

#### **TCSG-400 Georgia Training Center for Industrial Operations**

- The project continues to progress on schedule. We are starting to see the overall construction site become more refined as stacks of materials dwindle and underground work wraps up. Parking lot grading and curbing are being installed. Interior walls are getting painted and installed utilities further reveal the final look and feel of the spaces.

#### **OGE-25-2 Construction Management Renovation**

- This project also is proceeding as expected. The exterior paint improves the curb appeal while inside is getting painted in preparation for floor covering. Images show the difference between the lab spaces and the fully finished spaces is obvious.

#### **Master Campus Planning – New Process**

- Per TCSG policy, Master Campus Plans are updated annually with a major revision every 5 years. TCSG has instituted a new process for creating these plans which is far more detailed than previous requirements. The first phase of data collection is a Facilities Condition Assessment to be performed by an external vendor. Once this is complete – likely late 2026 – the College can select a design professional to start work on the new Master Campus Plan.

#### **Information Technology Updates**

- ChatGPT has been selected as the only approved AI for TCSG. A paid version provides an entity with their own ‘sandbox’ within the ChatGPT playground to better control the exposure of sensitive data. All others will be blocked on college networks and equipment.
- Windows 10 will be completely phased out in FY27. This is a great time to reduce the number of computers the college maintains. Students often bring their own devices or use their phones for many activities that previously required a desktop pc. Also, recurring subscription-based software paired with absurd cost increases in hardware emphasizes the need for the evaluation and efficient use of all technology resources.

#### **Campus Police Update**

- We are conducting a new round of interviews to search for an officer to fill our open full-time position.
- The college was fortunate to replace all 22 of our Automatic Electronic Defibrillators with brand new units. These advanced units have video displays to better instruct a care provider during an emergency.

### **STUDENT AFFAIRS:** *Christina Young/Mac Edwards*

#### **Summer Semester 2026 Enrollment Update**



- Summer enrollment goal was 1,350, a 7.5% increase over last summer. As of yesterday afternoon, there are 1,337 students registered for the summer semester. The final summer 2025 enrollment was 1,256.
- Classes began Monday, so we will have a better idea of where our enrollment will settle after a few weeks.

### **Personnel Updates**

- We currently have several staff positions posted; please share with anyone who may be qualified and interested.
- Full-time positions are Executive Director for Enrollment Services (This position leads both Admissions and Registrar's offices), Director for Admissions, and Programmer Analyst.
- Part-time positions are Marketing Specialist and Student Affairs Assistant (x2).

### **Commencement**

- Dr. Patrice Buckner Jackson, Founder and Lead Facilitator for EduCare Training and Consulting, LLC, provided the commencement address at the College's graduation ceremony last Thursday, May 14.
- A total of 368 graduates walked, and we celebrated with over 2,000 guests in Hanner Fieldhouse. Those unable to attend were able to watch via livestream.

### **COLLEGE PRESIDENT'S REPORT:** *Lori Durden (Dr. Taylor reported in President Durden's Absence)*

- Plan of Work
- FY27 Committee Assignments
- FY27 Meeting Schedule
- Grand Opening of the Georgia Training Center for Industrial Operations is on October 15, 11:00 am.

### **CHAIRMAN'S REPORT:** *Micheal Summers*

- Micheal thanked everyone for a tremendous year. We have a lot to be proud of. Have a safe summer, and enjoy the time off from the Board.

### **Announcements:**

- Brannen Smith announced on June 13 that Morris Bank will be renamed Valent Bank through the merger with Pinnacle Bank.
- Adam announced the Grand Opening of the Arts & Cultural Center on June 18.
- Christina announced Revalyu is moving forward with selling the building and will not locate in Statesboro.
- Teresa announced Dr. Torian White was named Bulloch County Superintendent of Schools. Teresa intends to stay on with the BOE to assist with the transition.

**ADJOURN:** There being no further business, the meeting adjourned at 9:51 a.m.

The next meeting of the Local Board of Directors is August 19, 2026, 9:00 a.m., Joseph E. Kennedy Building, David Boardroom.

Respectfully submitted,

Lori S. Durden  
Executive Secretary