

# PROCEDURE:

## 2.1.2p1. Mission Statement

**Revised:** May 19, 2010; May 18, 2011; May 16, 2012; May 15, 2013; May 21, 2014; May 20, 2015; May 18, 2016; May 17, 2017; May 16, 2018; May 15, 2019; May 20, 2020; May 18, 2022

**Last Reviewed:** April 27, 2009; May 19, 2010; May 18, 2011; May 16, 2012; May 15, 2013; May 21, 2014; May 20, 2015; May 18, 2016; May 17, 2017; May 16, 2018; May 15, 2019; May 20, 2020; May 19, 2021; May 18, 2022

**Adopted:** May 21, 2008

### I. PURPOSE

Ogeechee Technical College's mission statement will be current and comprehensive, will accurately guide the institution's operations, will be periodically reviewed and updated, will be approved by the governing board, and will be communicated to the College's constituencies.

The current mission statement follows:

*Ogeechee Technical College (OTC) is a unit of the Technical College System of Georgia located in Bulloch, Evans, and Screven counties. We are a public institution of higher education that provides a skilled workforce in the communities we serve.*

*OTC provides student-focused academic and occupational programs and support services for in-demand career fields at the associate degree, diploma, and certificate levels. We utilize traditional, hybrid, and distance education methodologies with innovative technologies in state-of-the-art facilities while supporting adult education, continuing education, and customized business and industry workforce training.*

### II. RELATED AUTHORITY

State Board Policy 2.1.2. Mission Statement

SACSCOC Principles of Accreditation: Foundations for Quality Enhancement, 2018, Standard 4.2.a Mission Review

### III. APPLICABILITY

This procedure applies to Ogeechee Technical College.

### IV. DEFINITIONS

None.

### V. ATTACHMENTS

Ogeechee Technical College Mission Statement Review Process

### VI. PROCEDURE

The mission statement is reviewed, at a minimum, on an annual basis and revised as necessary. The College will: 1) assure that the institution's primary mission is career and technical education; 2) assure that the current mission is clearly stated and is

publicly available; and 3) assure that the mission is formulated with broad-based participation by the communities of interest served and promoted by a program of public information and community relations.

The annual review of the Ogeechee Technical College mission statement involves the faculty, staff, students, administration, occupational advisory committees, the Local Board of Directors, and the State Board of the Technical College System of Georgia. The purpose of including these communities of interest in the review process is to assure that the institution is meeting its educational commitments and that the mission statement is accurate, complete, clear, and concise.

At any point in the review process, the mission statement may be returned to the College's Executive Council with recommendations for further modification. The review process is described in the *Mission Statement Review Process* exhibit. If changes in the mission lead to a fundamental shift in the nature of the institution, a modified prospectus is sent to SACSCOC for prior approval. This review process ensures that a relevant mission statement is maintained which accurately describes the College's purpose.

## **VII. RECORD RETENTION**

All previous mission statements will be retained in the College archives in the Institutional Effectiveness office.