

# PROCEDURE:

## 6.2.1p3. Readmission to Competitive Admission Programs

*Revised: March 18, 2009; March 17, 2010; March 16, 2011; March 21, 2012; March 20, 2013; March 19, 2014; March 18, 2015; April 19, 2017; March 21, 2018; March 20, 2019; March 18, 2020; March 16, 2022*

*Last Reviewed: March 18, 2009; March 17, 2010; March 16, 2011; March 21, 2012; March 20, 2013; March 19, 2014; March 18, 2015; March 16, 2016; April 19, 2017; March 21, 2018; March 20, 2019; March 18, 2020; March 17, 2021; March 16, 2022*

*Adopted: March 19, 2008*

### I. PURPOSE

Ogeechee Technical College will maintain academic and admission standards that are, to the maximum extent feasible, uniformly applied to all students.

### II. RELATED AUTHORITY

State Board Policy 6.5.2. Student Grade Point Average

TCSG Procedure 6.5.2p. Student Grade Point Average

### III. APPLICABILITY

This procedure applies to students seeking readmission to any competitive admissions program. The competitive admission programs are Practical Nursing, Diagnostic Medical Sonography, Echocardiography, and Radiologic Technology.

### IV. DEFINITIONS

None.

### V. ATTACHMENTS

None.

### VI. PROCEDURE

A student who left the College in good standing may apply for readmission to a competitive admission program as early as the next academic term. Students who have been suspended because of unsatisfactory academic progress may be readmitted after one term of absence from the College.

A student suspended for disciplinary reasons may be considered for readmission at the end of the suspension by making an appointment with the Assistant Vice President for Student Affairs.

Readmission to a program will be granted on a space-available basis within the appropriate course sequence. Students seeking readmission must be readmitted to the program within 12 months of the last successfully completed semester and will be required to complete the curriculum requirements in place at the time of re-enrollment.

### **Readmission to Competitive Admission Programs**

A student who voluntarily leaves or is dropped from a competitive admission program due to academic reasons, attendance, or having received a grade less than “C” in any program course will be limited to a one-time re-entry into the program.

A student seeking readmission to a competitive admission program must understand that readmission is granted on a competitive and space-available basis, based on the program’s admission criteria, accreditation agency requirements, and clinical capacity. The student must meet current program admission requirements at the time of the readmission request.

A student who voluntarily leaves or is dismissed from a competitive admission program during the first semester of program classes must re-enter the competitive admissions application and selection process in order to be re-admitted.

A student who successfully completed at least one full semester of program classes must follow the steps below to request re-admission to the program:

- Submit a letter requesting readmission to the Director for Admissions.
- Upon approval from the Director for Admissions and confirmation that there is space available in the class, the student must demonstrate retention of materials/information taught in the last successfully completed semester.
  - The student will take a written examination covering materials taught in the last successfully completed semester. The student must make a grade of 75 or better.
  - The student will take skills tests covering competencies in the procedures learned during the last successfully completed semester. The student must make an 85 or better on the skills test. The number of skills tests will be determined by each Program Director.

### **VII. RECORD RETENTION**

All records will be retained by the Program Director in accordance with the TCSG Student Records Retention Schedule (TCSG Procedure 6.3.2p).