

PROCEDURE:

6.2.1p4. Student Assessment

Revised: February 17, 2010; February 16, 2011; February 15, 2012; February 20, 2013; February 19, 2014; February 18, 2015; April 27, 2016; February 15, 2017; February 21, 2018; February 20, 2019; February 19, 2020; February 17, 2021; February 16, 2022; February 15, 2023; February 21, 2024

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February 17, 2021; February 16, 2022; February 15, 2023; February 21, 2024

Adopted: May 21, 2008

I. PURPOSE

This procedure shall be utilized by Ogeechee Technical College as a guide for student assessment processes.

II. RELATED AUTHORITY

State Board Policy 6.2.1. Admissions

III. APPLICABILITY

This procedure applies to Ogeechee Technical College.

IV. DEFINITIONS

None.

V. ATTACHMENTS

None.

VI. PROCEDURE

Upon receipt of a completed application and application fee, the Admissions Office will instruct applicants to schedule their exam at <https://www.ogeecheetech.edu/admissions/assessment-center>, if necessary.

1. The ability of a student to succeed in an occupational program at Ogeechee Technical College is greatly determined by the math and language (reading and English) skills possessed by that student. Ogeechee Technical College is committed to each student achieving his/her maximum potential. It is the philosophy of Ogeechee Technical College that a student is not helped by admitting him/her to a program in which he/she does not possess the basic educational skills needed to succeed. Therefore, students applying for degree, diploma, and certificate programs may require testing prior to acceptance to a program of study at Ogeechee Technical College.
2. Admission requirements for some programs may require an applicant to take an additional Quantitative Skills, Algebra, and Statistics exam. Admission requirements for each program are listed in the *OTC Catalog and Student Handbook*.

3. Ogeechee Technical College will use the Next-Generation Accuplacer Exam published by the College Board to evaluate students for program readiness. It is a Technical College System of Georgia (TCSG) approved assessment instrument for assessing program readiness.

Next-Generation Accuplacer, a computer-based exam, as used by Ogeechee Technical College, consists of four parts, each of which is untimed. Questions increase or decrease in difficulty depending on student response.

Writing (English) – 25 questions

Reading– 20 questions

Arithmetic – 20 questions

Quantitative Reasoning, Algebra, and Statistics – 20 questions

Students are not allowed the use of handheld calculators on the Next-Generation Accuplacer math tests. An embedded online calculator is provided and if a test item is configured to allow the use of a calculator, the appropriate calculator will appear on the testing screen.

4. The first placement exam given for admissions into Ogeechee Tech is free of charge. One retest attempt is allowed for new students. There is a \$15 retest fee required prior to testing.
5. Placement testing is administered through the Assessment Center. Persons administering the placement exam are given in-service training for test administration, monitoring, scoring, and admissions criteria.
6. Applicants that are applying for a program that requires placement scores must undergo placement testing unless he/she can provide documentation of the following:
 - For degree, ACT scores of 16 reading, 14 English, and 17 math may be accepted.
 - For diploma, ACT scores of 14 reading, 13 English, and 14 math may be accepted or
 - For degree, SAT scores of 290 reading, 290 verbal, and 380 math if completed prior to February 2016, or SAT scores of 17 reading, 17 writing and language, and 21 math if completed after February 2016.
 - For diploma, SAT scores of 270 reading, 280 verbal, and 310 math if completed prior to February 2016, or SAT scores of 16 reading, 15 writing and language, and 18 math if completed after February 2016 may be accepted; or

- For degree, PSAT scores of 17 reading, 17 writing and language, and 21 math may be accepted if completed after March 2016.
- For diploma, PSAT scores of 16 reading, 15 writing and language, and 18 math may be accepted if completed after March 2016; or
- For degree, COMPASS scores of 79 reading, 62 writing, 37 Algebra, or ASSET scores of 42 reading, 41 writing, 42 Algebra may be accepted.
- For diploma, COMPASS scores of 70 reading, 32 writing, 26 numerical or ASSET scores of 37 reading, 38 writing, 32 numerical may be accepted; or
- For degree, Classic Accuplacer or COMPANION scores of 64 reading comprehension, 70 sentence skills, 57 elementary Algebra may be accepted.
- For diploma, Classic Accuplacer or COMPANION scores of 55 reading comprehension, 60 sentence skills, 34 arithmetic may be accepted; or
- For degree, Next Generation Accuplacer or COMPANION scores of 236 reading comprehension, 249 sentence skills, 245 quantitative reasoning may be accepted.
- For diploma, Next Generation Accuplacer or COMPANION scores of 224 reading comprehension, 236 sentence skills, 229 arithmetic may be accepted; or
- For degree, GED score of 145 English and 145 math may be accepted if completed after the year 2014.
- For diploma, GED score of 145 English, and 145 math may be accepted if completed after the year 2014; or
- For degree, GA Milestones score of 525 reading and 525 writing may be accepted; or
- For diploma, GA Milestones score of 525 reading and 525 writing may be accepted; or
- For diploma, English/Language Arts (ELA) score of 235 reading and 235 writing may be accepted as the reading and writing requirement for dual enrolled students.
- For degree, HOPE GPA of 2.6 or higher after completion of the 10th grade.

- For diploma, HOPE GPA of 2.6 or higher after completed of the 10th grade; or
- For degree, completion of a TCSG diploma or certificate level program in a related field.
- Official transcripts from a regionally-accredited postsecondary institution documenting a completion of an associate's or bachelor's degree.
- Official transcripts from a regionally-accredited postsecondary institution documenting equivalent program-level English and math coursework successfully completed (with a grade of C or better).
- For entry level certificate programs, verified two years of successful experience in a related field.

Applicants are informed in advance that they must show a valid photo ID to gain entrance to their exam session. An applicant who does not possess photo identification may request a College Board Test Taker ID Form in advance and submit it at the time of testing. Applicants are also informed in advance of the time and date of testing and are expected to be on time for the testing session. Applicants will not be allowed access to the testing session after the time scheduled for the exam to begin. Walk-ins are accepted on a space available basis when scheduled testing is not in session.

7. Applicants who are required to take the placement test are instructed, by the Admissions Office, to schedule their exams at <https://www.ogeecheetech.edu/admissions/assessment-center>.

Applicants are eligible to schedule for placement testing after the following criteria have been met:

- A. Submission of "Application for Admission"
 - B. Payment of the non-refundable application fee
8. Next Generation Accuplacer test scores are saved in a database file within the test software after the testing session. Scores are also posted in Banner under "SOATEST" as part of the applicant's computerized permanent record. Individual score reports are scanned and indexed into the imaging software.
 9. Each student will receive an interpretation of his/her assessment scores prior to beginning his/her educational experience.
 10. Applicants with disabilities who need special assistance and consideration must notify the Accessibility & Assessment Coordinator of any special needs prior to

the testing session so that specific arrangements can be made. For applicants who are blind or learning disabled, an audio version is available. Other assistance may be given, depending on the nature and severity of the disabling condition. Each situation is determined on a case-by-case basis. The applicant must provide the Accessibility and Assessment Coordinator with documentation of a disabling condition prior to the provision of any accommodations. The Accessibility and Assessment Coordinator will coordinate the provision of such accommodations.

Test of Essential Academic Skills (TEAS)

11. Applicants for competitive admission programs will be required to schedule additional testing administered through the Assessment Center. The TEAS test, published by ATI, is required prior to acceptance into the Diagnostic Medical Sonography, Echocardiography, and Radiologic Technology competitive admission programs. Applicants are scheduled for this additional test separately from the placement exam. They are instructed to bring photo identification for admission to this testing session just as they are for the placement testing sessions. An applicant may attempt the TEAS once with a discounted fee of \$40.00. If the applicant wants to retest, he/she must wait a minimum of 30 calendar days between each attempt. The applicant will be assessed a \$65.00 fee for each additional retest. Scores are posted in Banner under "SOATEST" as part of the applicant's computerized permanent record.

HESI Admission Assessment Exam for Nursing Applicants

12. Applicants for the Practical Nursing program are required to take the HESI Admission Assessment Exam prior to admission into the program. This exam must be scheduled and taken through the Assessment Center, and a fee of \$65.00 will be assessed for each attempt. Applicants must wait at least 30 calendar days to retest. Photo identification is required for admission to the test session.

13. Test scores are saved and can be accessed through the applicant's account that was created with the Elsevier company. Scores are also posted in Banner under "SOATEST" as part of the applicant's computerized permanent record.

VII. RECORD RETENTION

N/A