

# Ogeechee Technical College Student Leadership Council Planning Meeting

July 19, 2017 12:00 P.M.

## **Meeting Minutes**

Members Present: (Exhibit I)

Officers Present: None

**Advisors Present:** Beckie Snyder

Welcome: Ms. Snyder welcomed everyone, and called the meeting to order at 12:15 p.m.

#### **Unfinished Business:**

• The June 14, 2017 meeting minutes were opened for discussion.

- All members had a chance to review and no changes were suggested.
- A motion to approve the June 14, 2017 meeting minutes was made by Rachel Bunch;
   seconded by Darius Thomas. Minutes of the meeting were approved.
- The FY18 budget will be presented at the first fall 2017 meeting.

#### **Student Leadership Institute:**

- Top 10 Leadership Soft Skills
  - Flexibility
    - Flexibility on the job includes the willingness and ability to respond to changing circumstances and expectations.
    - Employers value flexible employees. Flexible employees never say, "It's not my job" or "Do I have to?" when asked to take on a new assignment.
    - Stepping outside of your job description means getting more accomplished for the team.
    - A few examples of being flexible are listed below:
      - Working earlier or later than regularly scheduled time in order to complete a task/project or for a company event.
      - Covering another employees responsibilities while they are out sick or on leave/vacation.

- Being a good mentor for a new employee. This is not usually part of a job description.
- Knowing that most jobs have "other duties as assigned".
- A good example of letting a potential employer know you are flexible is
  in the interview process. If asked what your strengths are, let the
  interviewer know your "soft skills". Say "I'm flexible because I am willing
  to help the team get a job done regardless of whether or not it's "my
  job". This is a good example of being a "team player".

### **New Business:**

- There is a leadership conference at Georgia Southern University on Saturday, September 30, 2017. Use this link for more information, <a href="www.georgiasouthern.edu/sclc">www.georgiasouthern.edu/sclc</a>. If you are interested in going, SLC will pay the \$20 registration fee.
- We have work study positions available for fall semester. If you are interested in being a work study for fall 2017 semester, please attend one of the work study orientations or use the following link to do the online orientation, <a href="www.ogeecheetech.edu/workstudy">www.ogeecheetech.edu/workstudy</a>. If you have questions, contact Larry Bowen, Career services, <a href="lbowen@ogeecheetech.edu">lbowen@ogeecheetech.edu</a>.
- Fall Meeting Dates:

SLC Officer Meetings	<b>SLC General Meetings</b>
August 23, 2017	August 30, 2017
September 13, 2017	September 20, 2017
October 18, 2017	October 25, 2017
November 15, 2017	November 29, 2017

- Officers are needed for the 2017-2018 year. Contact Ms. Snyder if you are interested, bsnyder@ogeecheetech.edu.
- Upcoming Events:
  - Test Taking Workshop: July 25
    - Good luck on your finals.
  - Summer Semester Ends: July 31
  - Financial Services Workshop: August 2, 3, 9
    - Don't forget to complete the 2017-2018 FAFSA.
  - Financial Aid Appeals: August 7, 9, 10, 14, 15, 16
  - Tuition & Fee Deadline for fall: August 9
  - Fall Semester Begins: August 14
  - Welcome Week: August 14-17
    - We need volunteers for these events. The schedule will be sent in a follow up email. Let Ms. Snyder know if you are available to help.
  - Last Day to add/drop: August 16
  - OTC Blood Drive: August 23 (Wildlife Society is sponsoring drive)
  - Career Services Workshop: August 29

# **Other Business:**

• The new gaming/e-game club, "Out to Conquer" was presented for club recognition. All the appropriate paperwork has been turned in and reviewed. Kevin Ross made a motion to approve club recognition; Megan Florence seconded the motion. Motion was approved.

There being no further business, the meeting was adjourned at 12:45 p.m.

Next Meeting: Wednesday, August 30, 2017

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