



Out To Conquer Constitution

Article I – Name and Purpose

Name: The club shall be known as “Out To Conquer” (Tag: OTC) and will comprise of play and competitive play of video games, with emphasis on MOBAs (Multiplayer Online Battle Arena) such as League of Legends, as well as other gaming related activities such as PC games, board games, quiz bowls, trivia, and video game appreciation.

Purpose: The objective is to introduce people to gaming and eSports. The eSports scene is now recognized worldwide by many organizations, businesses, and schools as a legitimate form of entertainment and sports. Gaming encompasses a variety of genres that emphasize player skill whether it is through reaction time or the ability to strategize in short spans of time.

- 1.) The club will encourage students and engage them in a fun but unconventional organization.
- 2.) The club will build character in students; especially in developing life skills such as perseverance, teamwork, critical thinking, and decision making.
- 3.) The club will facilitate a social community made by students for students.
- 4.) The club will educate the students on games, video games, and appreciation of games as a form of art.

This club hopes to be part of the growing movement within the United States to legitimize eSports within the public atmosphere.

Article II – Mission Statement

Our mission is to provide an enjoyable, social space for the many game and video game players of all skill levels and interests at Ogeechee Technical College through networking and organized events to promote the growth of the gaming and eSports community and provide camaraderie between all gamers.

Article III – Membership: Qualifications and Categories

All current students enrolled in coursework at Ogeechee Technical College are eligible for membership. Out To Conquer will not discriminate eligibility for membership on the grounds of race, color, sex, marital status, national origin, age, height/weight ratio, sexual orientation, or disability.

1.) Voting Members

- a. Voting Members are members who serve as a majority and provide input on the direction of the organization at Ogeechee Technical College. Voting members, while not required, are encouraged to attend and assist with events and activities of the organization. Voting members must understand and comply with the policies, procedures, and values of Out To Conquer and Ogeechee Technical College. Voting members also have the right to hold office.

- b. To qualify as a Voting Member, one must be in good standing with Out To Conquer, a current credit level student at Ogeechee Technical College, and a registered member through the <https://www.facebook.com/OutToConquer/> social media web page.

2.) Associate Members

- a. Associate Members are members who intend to follow Out To Conquer at Ogeechee Technical College purposes and values. These members are treated the same as voting members; however, they cannot vote on official matters or hold an office. Associate member positions are open to faculty, staff, and interested people outside the college setting, i.e. Ogeechee Technical College Service Area community. Associate members are not permitted to participate in national competitions or tournaments.
- b. To qualify as an Associate Member, one must be in good standing with Out To Conquer club and be approved by the Executive Board.

3.) Honorary Members

- a. Honorary Members are members of the community who have proven themselves committed to the values of Out To Conquer at Ogeechee Technical College and are dedicated to help grow and develop the organization.
- b. Honorary Members must be in good standing with Out To Conquer. Honorary Members are nominated and accepted into the organization by voting. Associate Members and will receive official notice of this categorization.

4.) Alumni Members

- a. Alumni Members are former Ogeechee Technical College students who were members of this organization. Alumni Members may not vote or hold office.

5.) Membership Expiration

- a. Membership is considered on a semester by semester basis. If a member does not qualify for any of the above membership categories in a semester, then they are no longer a member. At the point of program completion, a member status will change from Voting Member to Alumni Member.

Article IV – Rules and Regulations

Everyone is expected to be mature and polite to members of our community. No game knowledge is required to join the club; however, in order to join a competitive team, students must show promise in the genre of their choice. The roster for competitive teams will be chosen by the officers and club advisors.

Members must obey all of the following rules:

- 1.) Obey all Ogeechee Technical College policies and procedures listed in the Student Catalog and Handbook.
- 2.) Obey local, state, and federal laws.
- 3.) Be respectful to all other members regardless of their game or skill level.
- 4.) Support your team, be a good team member, and maintain an open line of communication.
- 5.) Keep an open mind as it may present you with valuable insight.
- 6.) Lead by example.
- 7.) Personal computers are allowed, except for inappropriate use, as determined by Ogeechee Technical College.

Any members found in violation of these rules are subject to losing their membership to the club, and may potentially be banned from participating in any and all club related activities. Members in violation of rules will have an opportunity to defend themselves in front of the Executive Board. The Executive Board will then vote on the fate of the offender. A two-thirds majority is required to permanently ban a member. Other penalties such as but not limited to temporary bans may be levied based on the severity of the incident and is up to the judgement of Executive Board members. Members found in violation of the Ogeechee Technical College policies and procedures, local, state, federal laws should be reported to the proper authorities. There shall be a record of all banned (temporary or permanent) players kept by the club Secretary.

Article V – Meetings

Officer meetings are critical to the development of Out To Conquer at Ogeechee Technical College. Officer meetings should be held every two to four weeks and will be open to all members. Interest meetings will be held at the beginning of each semester. A planning meeting will be held at least one week prior to any major scheduled event or party.

Meetings will be announced ahead of time. Possible forms of announcement are through emails, posts on social media, flyers, etc.

Section A: Meeting—Regular meetings and practices shall be held monthly during the regular school year.

Section B: Special Meeting—Special meetings may be called by the President with the approval of the Executive Board.

Section C: Quorum—A quorum shall consist of [example: two-thirds (2/3)] the membership. The number required should be small enough to ensure that a quorum will usually be present but large enough to protect the club against decisions made by a small minority.

Section D: Parliamentary Authority—Robert’s Rules of Order, shall govern this club in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

The purpose of meetings are to discuss upcoming local events and activities, highlight events throughout the eSports arena, and to inform and educate unfamiliar gamers with the various genres of games and market trends.

Activities held outside of school hours as club functions may involve tournaments and charity events.

Article VI – Executive Board

Section A: Responsibility – Management of this club shall be vested in an Executive Board responsible to the entire membership to uphold the constitution and bylaws.

Section B: Membership – This committee shall consist of the officers as listed in Article VII and the Advisor(s). All members of the Executive Board shall maintain above a 2.5 grade point average in their studies at Ogeechee Technical College to serve as an officer.

Article VII -- Organization Leadership: Titles and Terms of Office

- 1.) Out To Conquer may have the following officers: President, Vice President, Co-Vice President, Treasurer, Secretary, Co-Secretary, Public Relations, and Advisor(s). These roles comprise the Executive Board.
- 2.) All Officers must qualify as voting members.
- 3.) The term of office is not to exceed 12 months/1 Year. Nominations will be initiated either in person at the time of mentioning elections or by notifying an active officer. The elections will be done with nominations using Letter of Interest & Nomination Form and either paper ballot, voice vote or electronic survey vote. The nominee receiving the largest number of votes will be elected.
- 4.) If any Officer is found to have violated the club constitution or neglected to carry out their duties, he/she may be removed from office with a 2/3rds majority vote from other Officers. Any Officer removed may appeal to the Voting Members. The appealing Officer will be considered to be reinstated with a 3/4ths majority vote from the Voting Members.
 - a. Any vacancy which may occur in office shall be filled by appointment. The President will appoint and the pending ratification will take place in the next Officer meeting. Vacancies will be determined by either an absence of three consecutive Officer meetings without prior notice, or by a 2/3rds majority vote from other Officers. If the Officer being impeached is the President, the Vice President shall assume the President's duties until such time a vote can be rendered.
 - b. A statement of resignation will count as an immediate vacancy. Any officer that feels that they cannot continue to fulfill their duties for any reason is able to resign at any time. One week's notice of resignation is required, and after the week has passed the officer shall be relieved of duty. If the member resigning is the President, the Vice President shall assume the President's duties until a special election can be held. Any other officers that resign shall have their post filled by Presidential appointment until an election can be held.

Article VII – Duties of Club Officers

President

- 1.) The President will be the Chief Executive Officer and primary contact point.
- 2.) The President will preside over meetings, fundraisers, practices, games, and tournaments.
- 3.) The President will be an effective leader and role model and maintain an orderly environment.
- 4.) The President will call special meetings of the club.
- 5.) The President will be responsible for paperwork required to maintain proper standing with Ogeechee Technical College on behalf of the club.
- 6.) The President will plan and prepare an agenda for meetings in addition to securing reservations for space for meetings and events.
- 7.) The President will ensure that Officers are performing their duties.
- 8.) The President will represent the club in any official matters.
- 9.) The President will help plan and coordinate all activities.
- 10.) The President will fill vacancies in office through appointment.
- 11.) The President is responsible for making sure that members abide by the guidelines of the constitution and that the constitution's values are upheld.

Vice President/Co-Vice President

- 1.) The Vice President will assume the duties of the president should the position become vacant, or in absence of the President.
- 2.) The Vice President will support the club president in his/her duties.
- 3.) The Vice President will organize and coordinate items needed for activities and events.
- 4.) The Vice President is responsible for organizing, preparing, and running prescheduled events.
- 5.) The Vice President is responsible for making sure that members abide by the guidelines of the constitution and that the constitution's values are upheld.
- 6.) The Vice President will maintain inventory for items owned by Out To Conquer at OTC.
- 7.) The Vice President will appoint committee chairpersons subject to the approval of the officers.
- 8.) The Vice President will gather feedback from club members.
- 9.) The Vice President will serve as an ex-officio member of all committees except the nominating committee.
- 10.) The Vice President will perform such other duties as ordinarily pertain to this office.

Treasurer

- 1.) The Treasurer will keep an itemized record of all financial transactions both physically and in common spreadsheet software.
- 2.) The Treasurer, in conjunction with the President, directs the budget. The Officers approve the budget.
- 3.) The Treasurer is responsible for checking the accuracy of bills and invoices.
- 4.) The Treasurer will oversee club fundraising efforts and ensure that they comply with the Ogeechee Technical College fundraising policies and procedures.
- 5.) The Treasurer will report the state of the club's finances at each officer meeting.

Secretary/Co-Secretary

- 1.) The Secretary will maintain accurate minutes of each meeting.
- 2.) The Secretary can carry out correspondence for the club.
- 3.) The Secretary will assist with organizing and coordinating activities and scheduled events.
- 4.) The Secretary will keep a file of the club's records including records of permanent and temporary bans for rule and regulation violations.
- 5.) The Secretary will maintain a current roster of membership.
- 6.) The Secretary will submit paperwork to the school administration. These include meeting reports, event request forms, event release and liability forms.

Public Relations

- 1.) The Public Relations officer can carry out correspondence for the club.
- 2.) The Public Relations officer will publicize club meetings, activities, and fundraisers through the Student Sizzler and other means.
- 3.) The Public Relations officer will assist with organizing and coordinating activities and scheduled events.
- 4.) The Public Relations officer will promote the club to the college community and beyond using available methods of communication using print media, radio and social media.
- 5.) The Public Relations officer will make sure the club is well presented physically.
- 6.) The Public Relations officer will assist with club development and work as part of the executive board team.

Advisor(s)

- 1.) The Advisor(s) will be held by faculty and staff members of Ogeechee Technical College who support Out To Conquer. This supersedes the requirement to be a voting member.
- 2.) The Advisor(s) will act as mediators if there are major disputes.
- 3.) The Advisor(s) will be available to serve as mentors and provide guidance for the club.
- 4.) The Advisor(s) will assist with making sure that members abide by the guidelines of the constitution and that the constitution's values are upheld.
- 5.) The Advisor(s) will assist with ensuring the club complies with all Ogeechee Technical College policies and procedures regarding student organizations.
- 6.) The Advisor(s) will maintain an awareness of the activities and programs sponsored by the student club.
- 7.) The Advisor(s) will meet on a regular basis with the Officers to discuss long range plans, meetings, goals, and problems.
- 8.) The Advisor(s) will attend regular meetings and executive board meetings as often as possible.
- 9.) The Advisor(s) will assist with the orientation of new officers.
- 10.) The Advisor(s) will provide direction in the area of parliamentary procedure, meeting facilitation, group-building, goal setting, and planning.
- 11.) The Advisor(s) will assist the Treasurer in monitoring expenditures and fundraising activities.
- 12.) The Advisor(s) will inform club members of those factors that constitute unacceptable behavior on the part of club members and the possible consequence of said behaviors.

Article VIII – Election

The officers shall be elected by ballot (electronic or meeting) during Spring Semester based on a majority of the vote cast for each office.

Article IX – Constitution: Use and Amendments

This constitution is not intended to cover every possible situation that may arise. If things arise that are not explicitly stated in the constitution it is the responsibility of the officers to use their judgement to come to a clear decision on how to act for the benefit of the club.

- 1.) Proposed amendments will be discussed by the Officers and voted on at the following Officer meeting. The amendment requires a 3/4ths vote from the Officers to be passed. If 2/3rds of the Voting members vote to veto, the amendment fails.
- 2.) Any amendment that passes will be added to the constitution.

Article X – Method of Dissolution of Organization

For Out To Conquer to be dissolved all debts and assets must be balanced. Officers are responsible for disposing of assets and debts.