

# OGEECHEE TECHNICAL COLLEGE

# STUDENT ACCOUNTS

Admissions: 912.688.6994 | Career Counseling: 912.871.1620 | Disability Services: 912.486.7211 | Financial Aid: 912.681.5500

## 1 GET YOUR STUDENT LOG IN INFORMATION & REGISTER YOUR ACCOUNT

- To find your OTC student email address:
  - Visit [www.ogeecheetech.edu](http://www.ogeecheetech.edu)
  - Hover over the **STUDENT SERVICES** menu
  - Select **ACCOUNT ASSISTANCE**
  - Select **FIND MY LOGIN INFO**
- Go to [portal.office.com](http://portal.office.com) to register your email account and set up your multi-factor authentication methods

## 2 LOG INTO YOUR STUDENT ACCOUNT DASHBOARD & EXPLORE

Your student account dashboard includes Banner Web, Blackboard, DegreeWorks, eCampus, eTreive, and student email (Microsoft 365). To access your dashboard:

- Visit <https://login.ogeecheetech.edu>
- Enter in your OTC student email
- Enter password
  - Your default password is your Upper Case first name initial, lower case last name initial and your date of birth combined (example: Ima Student born April 13, 1974, would use the following password: Is041374)
- For first time users, you will be asked to complete the **MULTIFACTOR AUTHENTICATION** after logging into your dashboard.

Once you log into your dashboard, you will have access to the following student accounts:



**STUDENT EMAIL** This is the primary method of communication for your instructors, financial aid, business office, and all other necessary departments on campus.

Select the **OUTLOOK** application icon from the menu bar on the left of the screen to access your student email inbox.



**BLACKBOARD** Students must log into their Blackboard account for all online coursework material. Online assignments, weekly discussion boards, quizzes, and much more



**BANNER WEB** Student can check their schedule, register for classes, view grades, locate student e-mail account information, request an academic transcript, verify financial aid, authorize direct deposit of awards, apply for graduation, and much, much more.

To view your **STUDENT SCHEDULE**

- Select **STUDENT SERVICES AND FINANCIAL AID**
- Select **REGISTRATION**
- Select **STUDENT DETAIL SCHEDULE**



**ECAMPUS** is a web-based learning system and virtual campus that allows colleges to offer online courses to students



**DEGREEWORKS** is a computerized degree audit program and academic advising tool designed to assist you and advisors in reviewing your program progress, establishing an academic plan, and exploring further academic opportunities.



**ETREIVE** eTreive uses Softdocs electronic forms to automate, securely sign, and send documents

**Having trouble accessing your accounts?**

Select Account Assistance from the Student Services dropdown menu and complete the request form to receive assistance.



**GO ANYWHERE FROM HERE**  
[www.ogeecheetech.edu](http://www.ogeecheetech.edu)

The Ogeechee Technical College does not discriminate on the basis of race, color, national origin, sex, age or disability. Title IX Coordinator, Office 198C, Joseph E. Kennedy Building, 912.486.7607, [titleix@ogeecheetech.edu](mailto:titleix@ogeecheetech.edu); ADA/Section 504 Coordinator, Office 711, Assessment Center, 912.486.7211, [adacoordinator@ogeecheetech.edu](mailto:adacoordinator@ogeecheetech.edu); One Joseph E. Kennedy Boulevard, Statesboro, GA 30458. Ogeechee Technical College is a unit of the Technical College System of Georgia.